

Minutes of the meeting of Silverton Parish Council
held Monday 1st July 2024 at 7.30 p.m. in the Silverton Community Hall

Present: Cllrs Sarah Cross, Olivia Kennard, Josh Wright, Ruth Harrison & Simon Hedges

Minute 113907 **Apologies for absence**

Apologies were received from Cllrs Gavin Donovan, Vicki Maylan and County Cllr Margaret Squires

Minute 113908 **Consider any applications to be co-opted onto Parish Council**

None

Minute 113909 **To note any Declarations of Interest**

(a) To declare any personal interests in items on the agenda and their nature

None

(b) To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)

None

Minute 113910 **Meeting open to any questions from members of the public – 10 mins**

No members of the public attended the meeting

Minute 113911 **Minutes of the Meeting held on the 3rd June 2024**

It was noted that the Minutes stated Mr Kidds had referred to parking opposite the bus stop at the Meads. Mr Kidds had subsequently confirmed this was not accurate and his concern related to vehicles parking at the bus stop.

RESOLVED that subject to the above amendment the Minutes of the meeting held on the 3rd June be accepted as a true record. The Chair proposed with 5 Councillors in favour and 1 abstention

Minute 113912 **Review of Action Plan**

Item 2 – Consider S106 Projects - The Chair confirmed that in order to move this matter forward she would meet with the S106 Officer.

Item 7 – Unstable Goalposts in Recreation Field– MDDC had indicated their officer was not happy to check the goalposts as there is no criteria to cover the check.

RESOLVED to email Kpring and ask, as they installed the equipment, if they would check them when in the area to ensure they are still safe. Proposed by Cllr Wright and agreed by a show of hands

RESOLVED to ask Silverton Football Club if it is aware of the guidelines on safety and maintenance of the goalposts and if it knows of any other clubs who are having inspections and, if so, who is carrying out the inspection. Proposed by Cllr Wright and agreed by a show of hands.

Item 11 – Light at Church path – the Chair confirmed she had established that the house nearest the Church at the top of the path has rights of way over the path which were granted by the Church. Therefore it must be assumed the Church owns the path and therefore the pole would be in their ownership.

RESOLVED to contact the Church to update it on the Chair's findings. Proposed by the Chair and approved by a show of hands.

Item 12 – Noticeboard at Ellerhayes - Action has been completed and can be removed from the Plan

Item 14 – Working Group re Leat in High Street - to be an Agenda item for October

Item 18 – Request for a bus shelter at junction of A396 and Upexe Lane - An email had been received from Dr and Mrs Thomas stating there is an urgent need for a bus shelter at the bottom of Upexe Lane. They pointed out there was a constant procession of villagers walking down the hill to catch the bus in all weathers. They also pointed out that the roof of the shelter at the Ruffwell was blown off in the last storms and was still on the ground and needs replacing.

It was noted that Yvonne Nichola has also asked if any bus shelters could have seats

Minute 113913 **Discussion with County Councillor Margaret Squires and District Councillors Rhys Roberts and Josh Wright on any relevant issues**

Cllr Wight reported that the District Council had been recognised for damp mould response and the Planning Department had been shortlisted for a regional award. The Corporate plan is due to go to Cabinet shortly.

Minute 113914 **Planning**

Cllr J Wright took no part in the following planning discussions as he is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent parishioners if asked.

Applications:

24/00770/LBC – Listed Building Consent for replacement roof at Magnolia Cottage, 46 Fore Street, Silverton

RESOLVED the Parish Council supported the above application. Cllr Hedges proposed and it was agreed by a show of hands.

(b) **Approvals / Refusals by MDCC**

24/00809/CLP – Certificate of Lawful Use – conversion of existing garage to kitchen/utility room – 15 Coach Road, Silverton

24/00637/HOUSE – APPROVAL – erection of summerhouse – Orchard House, 18A Applemede, Silverton

(c) Any other Planning matters

None

Minute 113915 **Finances**

(a) Monthly invoices

Chq 002817	Mrs S Woodland – Clerk’s wages (£689.80) + expenses (“Caution” + “Keep Out” tapes £9.76) = £699.56
Chq 002818	Mr D Marsden – Handyman’s monthly invoice - £625.00 + cost of purchase of Heras fencing and clamps/installation £340.00 = £965.00
Chq 002819	Parsons Landscapes Limited – May grounds maintenance - £1,362.71
Chq 002820	Mr D Wright – metal saw blades re Broad Oak - £24.58
Chq 002821	F Barclay Tree Surgeons - digger operation re Broad Oak - £400.00
Chq 002822	HMRC – Clerk’s NI + tax - £680.70
Chq 002823	MDDC – half yearly play inspection invoice - £302.40
Chq 002824	Exonia Scaffolding Ltd – storage erection re Broad Oak - £360.00
Chq 002825	Exonia Scaffolding Ltd – scaffold fittings re Broad Oak - £180.00

RESOLVED to accept the above invoices. Proposed by the Chair and agreed by a show of hands.

(b) Other financial matters

(i) Update re banking facility

An update was given by the Chair. The Clerk and Chair to complete the application to change the Bank facility from NatWest to Co-Op as soon as possible.

(ii) Removal of Buddleia from Pond Site

No update as Cllr Donovan not present

RESOLVED to ask Parsons to quote to remove the Buddleia when next in the village. Proposed by the Chair and agreed by a show of hands

(iii) Consider quotations re removal of deal elm and cut and remove fallen Cherry tree at Newbarn Lane

The following quotations had been received:

Hi-Line - £350.02 including VAT
Teign Trees - £204.00 including VAT

RESOLVED to accept Teign Trees quote. The Chair proposed and agreed by a show of hands

Minute 113916 **Discussion re double yellow lines/parking issues in the village**

It was noted that if double yellow lines are required anywhere in the village then there is a formal process and the Parish Council must initially request them.

With regard to Davies Close or Cul de Sacs in the village there was concern that putting double yellow lines will only move the problem elsewhere. It was noted there are too many cars for the areas although there are parking spaces in the village but people have to walk across the village.

RESOLVED the Parish Council continues to consider parking options in the village but does not apply to DCC for double yellow lines at this time. Proposed by the Chair and agreed by a show of hands

RESOLVED to write to the bus company pointing out the Council are to consider parking in the village and ask if they have any current problems. Proposed by Cllr Hedges and agreed by a show of hands.

The Parish Council recognises there is a parking issue in Silverton.

Minute 113917 **Silverton Speedwatch Group**

The Chair confirmed she had to complete a course (which she passed) and is now officially a member of the Group. She has emailed to ask how she can now be an administrator of the Group.

RESOLVED that a Silverton Community Speedwatch Group meeting is arranged to go through the process and sign up any volunteers and to contract the people who have already volunteered and advertise for more. Proposed by the Chair and agreed by a show of hands

Minute 113918 **“20 is Plenty” – consider draft letter to DCC and Police Commissioner drafted by Cllr Hedges**

Cllr Hedges gave a resume of the letter he had drafted and confirmed he would circulate this to all councillors post meeting.

RESOLVED that the letter is approved and sent on behalf of the Parish Council subject to any minor amendments. If there are any objections from Councillors to the final letter this will not be sent. Proposed by the Chair and agreed by a show of hands.

Minute 113919 **Community Land Trust (requested by Cllr Kennard)**

Cllr Kennard asked if it would be sensible for someone from the CLT to attend a public meeting to give a talk and give information to see if there is any interest.

RESOLVED the Parish Council carries out a poll on Facebook to see if there is any interest for a CLT information evening. Proposed by the Chair and agreed by a show of hands.

Minute 113920 **Update re Broad Oak Working Group**

David Wright, member of the Working Group, had organised a miller who had milled a large amount of the oak which is currently being stored locally. Having milled all the good oak there is still some wood available on the recreation field. The Primary School has been contacted and the Chair is hoping to meet someone this week as it had been agreed the School should have first choice. When everyone on the list who had requested wood has been contacted the remaining wood will be logged and an open day may be held.

A query was raised regarding insurance of this area and the Chair agreed to take this back to the Working Group

Minute 113921 **Update re Lime Tree Regeneration Programme**

On hold

Minute 113922 **Road Warden Scheme (Cllr Cross)**

The Chair confirmed the Parish Council had applied to join the scheme and awaits further information.

RESOLVED to contact the people who have volunteered and give them an update. Proposed by the Chair and agreed by a show of hands.

Minute 113923 **Request by Silverton Steet Market Committee to use both the Little Rec and the main Recreation Field for the Street Market**

RESOLVED the Street Market Committee to have permission to use both the Little Rec and the main Recreation Field during the Street Market. Proposed by the Chair and agreed by a show of hands.

Minute 113924 **Community Emergency Plan**

Cllr Harrison had attended a meeting and circulated notes to all Councillors. The Parish Council has a plan which needs updating and the Clerk will circulate to Councillors.

Minute 113925 **Mini Market table – volunteers required to man October, November and December Mini Markets**

October – Chair

November – Cllr Kennard

December – Cllr Hedges

January 2025 – Cllr Wright

Minute 113926 **Correspondence**

- (a) To note Rural Services Network Rural Villages Services Group
- (b) Call for EV charging sites at Parish and Community Car Parks – MDDC has confirmed Silverton car park has been included on the list to host an EV chargepoint
- (c) “Wild about Devon” – to note Community Wildlife Grant Scheme 2024
- (d) To note UK Landlines are expected to go digital by 2027 – more information available via the Rural Services Network website

Minute 113927 **Matters brought forward by the Chairman**

The Clerk had prepared the quarterly Bank reconciliation and she would ask Cllr Maylan to double check and sign off the figures as the appointed Councillor.

Cllr Hedges had received an email from Yvonne Nichola who had indicated people would like a right of way over the Ruffwell Car Park when walking to the Thorverton Farm Shop to

make the walk safer. Cllr Hedges had advised her this was not the responsibility of the Parish Council and she should speak to the relevant Council.

Facebook comments re the Recreation Field and the cutting of the brambles and wild areas were noted. The Chair will respond on behalf of Parish Council.

Meeting closed at 9.03 p.m