

**Minutes of the meeting of Silverton Parish Council**  
**held Monday 5<sup>th</sup> August 2024 at 7.30 p.m. in the Silverton Community Hall**

**Present:** Cllrs Sarah Cross, Olivia Kennard, Ruth Harrison, Vicki Maylan, Simon Hedges and Gavin Donovan

**Minute 113928**      **Apologies for absence**

Apologies were received from Cllr J Wright

The Clerk was absent on annual leave

**Minute 113929**      **Consider application by Mr C Eveleigh to be co-opted onto the Parish Council**

The Clerk attended this section of the meeting only to endorse Mr Eveleigh's Declaration of Acceptance of Office. Mr Eveleigh gave a brief personal resume after which Cllr Cross proposed Mr Eveleigh be co-opted onto the Parish Council and it was agreed by a show of hands. Thereafter Mr Everleigh signed the Declaration of Acceptance of Office which was countersigned by the Clerk

**Minute 113930**      **To note any Declarations of Interest**

(a) To declare any personal interests in items on the agenda and their nature

Cllr Cross declared an interest in 24/00980/LBC and 24/00979/FULL 10 Exeter Road and abstained from voting.

(b) To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)

**None**

**Minute 113931**      **Meeting open to any questions from members of the public – 10 mins**

Silverton resident, James Ruttledge, said the state of the Square was poor with rubbish collecting, potholes and generally untidy. He said it had been suggested that it might go back to historic cobbling, but that was unlikely. He mentioned that the pavements are not particularly good. Cllr Cross explained that the handyman does pick up rubbish and try to keep it tidy but that Highways, whose responsibility it is, has no money to improve it at the moment. Cllr Hedges asked Mr Ruttledge if he would be willing to join a working party to keep it clean, to which he agreed. Cllr Maylan said that cobbles would not be helpful for those who are physically disabled or pushchairs. Cllr Hedges suggested having a stall at next year's Street Market asking for volunteers to fill potholes and Cllr Kennard suggested meanwhile having a poster on the Saturday market SPC table asking for more volunteers for pothole filling.

**Minute 113932**      **Planning**

**Applications:**

24/00936/FULL – Erection of a dwelling, detached garage and associated works following demolition of barn utilising the Class Q fallback position 23/00853/PNCOU – land and buildings at NGR294958 104779 Ravenhayes, Silverton

**RESOLVED** the Parish Council supports the above application. Proposed by Cllr Hedges – a vote was taken with 6 in favour and Cllr Maylan abstained

(a) 24/00975/LBC – Listed Building Consent for part removal of front boundary wall to facilitate formation of access, parking area and electric car charging point – 21 Fore Street, Silverton

(b) 24/00974/HOUSE – Part removal of front boundary wall to facilitate formation of access, parking area and electric car charging point – 21 Fore Street, Silverton

**RESOLVED** the Parish Council did not support the above application on the grounds of visual impact and change in character of Conservation area. Proposed by the Chair and agreed by a show of hands.

24/01024/OUT – Variation of Condition 5 of planning permission 20/01807/OUT (outline for the erection of 1 dwelling, including access, appearance, layout, scale and associated works) to allow substitute plans – Land and buildings at NGR295666 102940 (North of St Mary’s View), Wyndham Rd Silverton

**RESOLVED** the Parish Council did not support the above application on the ground of concerns relating to the removal of the requirement for a footpath. Proposed by Cllr Maylan and agreed by a show of hands

(a) 24/00979/FULL – dismantling, replacement and repair of chimney breast – 10 Exeter Road, Silverton

**RESOLVED** Cllr Cross declared an interest and abstained from voting. Cllr Hedges supported the above application. Cllr Donovan proposed to accept and it was agreed by a show of hands with 6 in favour and 1 abstention.

Cllr Cross declared a Personal Interest in the following application and abstained from voting.

(b) 24/00980/LBC – dismantling, replacement and repair of chimney breast – 10 Exeter Road, Silverton

**RESOLVED** the Parish Council supports the above application. Proposed by Cllr Harrison and agreed by a show of hands.

**(b) Approvals / Refusals by MDDC**

**NO OBJECTION** – Prior Approval not Required – erection of an agricultural storage building – land at NGR 296605 106316 Queensborough Farm, Butterleigh – 24/00963/PNAG

(c) Any other Planning matters

None

**Minute 113933**      **Finances**

(a) Monthly invoices

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| Chq 002826 | Mrs S Woodland – Clerk’s wages (£690.00) + expenses( “Microsoft” June payment £12.36, DCC meeting expenses £12.60 & Ink £23.68) ) = £738.64 |
| Chq 002827 | Mr D Marsden – Handyman’s monthly invoice - £625.00   |
| Chq 002828 | Parsons Landscapes Limited – June grounds maintenance - £696.15   |

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| Chq 002829 | F Barclay - digger operation re Broad Oak - £400.00 (re-issue)     |
| Chq 002830 | L Adams Tree Services – Haulage services re Broad Oak - £627.00    |
| Chq 002831 | Bespoke Oak Timber – Sawmill and operator re Broad Oak - £3,087.00 |
| Chq 002832 | Evolution Skate Parks Ltd - £714.00                                |
| Chq 002833 | Parsons Landscapes Limited – July grounds maintenance - £908.47    |
| Chq 002834 | E-On Next – April to July payments - £100.02                       |

RESOLVED the above invoices be approved for payment. Proposed by the Chair and agreed by a show of hands

Cllr Maylan asked about the Harris fencing in the process of being purchased and whether it was still necessary as the tree timber was no longer a real hazard. Cllr Cross confirmed she would contact the Clerk to see if the purchase could be stopped.

(b) Other financial matters

(i) Update re banking facility

Cllr Cross updated the council on the continuing negotiations to find a bank which will allow the Parish Council to bank online and give the Clerk authority to view and print items when not a signatory. The Clerk and Cllr Cross had spent several hours in July attempting to change from the current Natwest account to the Co-op but were unable to do so as a Parish Council is the wrong constitution. Unity Trust had been recommended by the Internal Auditor as they specialise in Parish Councils, although a monthly fee is charged.

RESOLVED that the Parish Council arrange to change its banking facility from NatWest to Unity Trust in order the relevant online banking can be arranged. Proposed by the Chair and agreed by a show of hands.

(ii) Removal of Buddleia from Pond Site

Cllr Donovan indicated he had been waiting for the birds to finish nesting and also holidays to finish before setting up a working party and it will be done once volunteers can be found. It was noted DCC have intimated they will remove any leavings which cause an obstruction of the visibility splay.

RESOLVED that Cllr Donovan will liaise with the Clerk and contact DCC when the work had been carried out. Proposed by the Chair and agreed by a show of hands.

(iii) Consider Skate Park annual safety Inspection Report and to note email from parishioner re surface deterioration

An Email received from a parishioner pointing out the deteriorating state of the skate park surface was noted. The relevant paragraphs from Evolution Skate Parks Ltd report annual safety inspection read was also read out. A discussion then took place as to whether the surface requires repairing or replacing. Cllr Maylan suggested that Evolution Skate Parks Ltd be asked about the spec mentioned in order that the Parish Council could obtain quotes. The Chair agreed to liaise with them and ask the Clerk to obtain 3 quotes to bring to the September meeting. Cllr Hedges suggested that the quotes should be twofold, for repair and complete replacement. Cllr Maylan requested the Clerk be asked to circulate a copy of the photo that was mentioned in the report.

Meeting closed at 20.26