

Minutes of the meeting of Silverton Parish Council
held Monday 2nd September 2024 at 7.30 p.m. in the Silverton Community Hall

Present: Cllrs Sarah Cross, Gavin Donovan, Olivia Kennard, Chris Eveleigh, Josh Wright, Ruth Harrison & Simon Hedges

Minute 113939 **Apologies for absence**

Apologies were received from Cllrs Vicki Maylan, District Cllr Rhys Roberts & County Cllr Margaret Squires

Minute 113940 **Consider any applications to be co-opted onto Parish Council**

An application had been received from Mr Lewis Ward to be co-opted onto the Parish Council. RESOLVED that Mr Lewis be co-opted. Proposed by the Chair and agreed by a show of hands. Mr Lewis signed the Declaration of Acceptance of Office which was countersigned by the Clerk.

Minute 113941 **To note any Declarations of Interest**

(a) To declare any personal interests in items on the agenda and their nature

None

(b) To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)

None

Minute 113942 **Meeting open to any questions from members of the public –**

No members of the public attended

Minute 113943 **Minutes of the Meeting held on the 1st July 2024**

RESOLVED the Minutes of the meeting held on the 1st July 2024 be accepted as a true record. Proposed by the Chair. A vote was taken by a show of hands with 6 in favour and 2 abstentions

Minute 113944 **Minutes of the Meeting held 5th August 2024**

RESOLVED the Minutes of the meeting held on the 5th August 2024 be accepted as a true record. Proposed by the Chair. A vote was taken by a show of hands with 6 in favour and 2 abstentions

Minute 113945 **Review of Action Plan**

Item 1 – Internet Banking The Clerk explained that she had not been able to complete the application to Unity Trust Bank as the proposed signatories had to match those currently with NatWest. It was therefore necessary to remove Liz Trebble and appoint a new signatory in her place. RESOLVED that Cllr Harrison be appointed a signatory to the Parish Council account. Proposed by the Chair and agreed by a show of hands.

S106 Projects - A response had been received from the S106 Officer which stated that the monies available cannot be spent as intended. The funds were allocated for a “Public Open Space/Play contribution towards the creation of a new public open space next to Silverton Recreation Ground”. It was agreed the original wording was incorrect as there is no available ground next to the Recreation Ground. The Clerk confirmed that it had originally been intended to create a toddler area on the land adjacent to the Children’s Play Area which was in the ownership of the Parish Council and not to create a “new public open space”. The S106 funds which were allocated from two planning applications total £2,150.00. RESOLVED the Clerk will forward copy documentation from the S106 Officer to Cllr Wright who will make enquiries at MDDC.

Park Road – no update

Revised Stagecoach bus timetable – It was noted there had been discussions on Facebook regarding parishioners who had used the bus service in the evenings and had not been issued with a ticket to “Silverton” but “Tiverton” and therefore the useage was not being correctly recorded. RESOLVED to update County Cllr Squires. Cllr Wright stated he will carry out an updating 6 month survey.

Parking issues – Stagecoach had highlighted a couple of pinch points in the village namely from the Meads to St Anne’s Place, the junction of Wyndham Road with School Road and the junction of Coach Road with Wyndham Road. Cllr Hedges pointed out residents of The Meads were concerned that the bus occasionally parks below the bus stop due to vehicles being parked by the bus stop. This causes problems for some of the residents of the Meads who have limited mobility. RESOLVED that Cllr Kennard will have informal conversations with residents of Wyndham Road to inform them of the concerns of the residents of The Meads. Proposed by the Chair and agreed by a show of hands.

Silverton Speedwatch - The Chair confirmed more volunteers were needed before the Parish Council can move forward.

Gate at Children’s Play Area Cllr Harrison confirmed this had been inspected and it had been established that the post was worn and needs replacing. However, it seems difficult to obtain this and it probably means a full replacement. Consideration may have to be given to replace this with a wooden gate. RESOLVED quotes to be obtained via the link provided by Cllr Harrison. Proposed by the Chair and agreed by a show of hands.

Goalposts – KePring had not been helpful. RESOLVED that as no-one has made a complaint, the goalposts had been installed to relevant safety standards by a professional company and they don’t appear to be dangerous that the Parish Council keeps a watching brief. Proposed by the Chair and agreed by a show of hands.

Light on Church path –The Chair understands the light continues to be faulty and this is on Church land and therefore is Church property. RESOLVED that as the Parish Council has no arrangement for the lighting and the land has been established in the ownership of the Church we are not able to assist with the light. Proposed by the Chair and agreed by a show of hands.

Items 12 (Ellerhayes noticeboard) & 16 (log in Newbarn Lane) can be removed from the plan

Bus Shelter – The Chair confirmed the Broad Oak Group are looking into the possibility of providing bus shelters. Plans are being drafted and will be submitted to DCC for approval.

Skate Park – Evolution been contacted for a specification for the total replacement and part replacement of the surface.

Facebook Poll – Cllr Hedges confirmed this will be carried out shortly.

Road Warden Scheme – It was noted a response from DCC was awaited in relation to the initial application

Minute 113946 **Discussion District Cllr Josh Wright on any relevant issues**

District Cllr Wright indicated there was a consultation on the change to planning laws. The Government wants to increase the number of houses. There were a few big developments in the District one of which was Cullompton with funding having been obtained for the Cullompton relief road. No update on the South junction was available as yet.

District Cllr Wright confirmed there had been a big reduction in side waste with 99% of people now compliant.

District Cllr Wright confirmed he was now also responsible for Leisure Centres.

A question arose regarding the provision of a car charger in car park. District Cllr Wright stated this was on-going and he is raising this as often as possible.

Minute 113947 **Planning**

Cllr J Wright took no part in the following planning discussions as he is a District Councillor for the Ward and wishes to remain independent of the Parish Council so as to be able to represent parishioners if asked.

Applications:

24/01242/CAT – notification of intention to cut one Ash tree to ground level within a Conservation Area – land at NGR 295759 103378 Coach Road, Silverton

RESOLVED the Parish Council supports the above application. Proposed by Cllr Kennard. A vote by way of hands was taken with 7 in favour. Cllr Wright did not vote.

24/01025/ARM – Reserved matters in respect of (landscaping) for the erection of 1 dwelling, including access, appearance, layout, scale and associated works, following Outline approval 20/01807/OUT – land and buildings at NGR 295666 102940 (North of St Mary's View)

RESOLVED the Parish Council supports the above application. Proposed by the Chair. A vote by way of hands was taken with 7 in favour. Cllr Wright did not vote.

(b) **Approvals / Refusals by MDDC**

FULL PLANNING PERMISSION – change of use of agricultural building to Commercial, Business and Service (Use Class E) – Dunsmore, Silverton (*24/00796/FULL)

LISTED BUILDING CONSENT – replacement roof – Magnolia Cottage, 46 Fore Street, Silverton (24/00770/LBC)

FULL PLANNING PERMISSION – Erection of self-build dwelling detached garage and associated works following demolition of barn utilising Class Q fallback position 23/00853/PNCOUP – Land and buildings at Ravenhayes, Silverton (24/00926/FULL)

(c) Any other Planning matters

None

Minute 113948 **Finances**

(a) Monthly invoices

Chq 002835	Mrs S Woodland – Clerk’s wages (£689.80)
Chq 002836	Mr D Marsden – Handyman’s monthly invoice - £625.00
Chq 002837	Teign Trees & Landscapes South West Limited – removal of log and fell and remove one dead tree @ Newbarn Lane - £204.00
Chq 002838	Scott Struthers – reissue of cheque 002831 – sawmill & operator re Broad Oak - £3,087.00

RESOLVED the above accounts be agreed. Proposed by the chair and agreed by a show of hands.

(b) Other financial matters

(i) Update re banking facility

Already discussed above

(ii) To note refund of £340.00 from D Marsden re Heras Fencing

Noted

Minute 113949 **Report of meeting with DCC, Clerk & Cllr Maylan on 18.7.2024 (notes previously circulated)**

The report was noted and it was RESOLVED to contact County Cllr Squires to request a bus bay outside The Meads and ask that the request be passed on to the Local Neighbourhood Highways Officer.

Minute 113950 **Recreation Field:**

(a) Consider Primary School “bug hotel” design winners + possible other bug hotels

The winning designs were considered by the Parish Council and thought to be very creative and the Prish Council appreciated the time and effort put into the designs.

RESOLVED all 4 designs are put forward to be built and the Parish Council investigate volunteers to build them. Proposed by the Chair and agreed by a show of hands. Cllr Eveleigh will speak to a contact he has who may be able to assist and the Clerk will update the School.

(b) Request from FOSSA to use the Recreation Field for circus to celebrate the Primary

School's 50th birthday next year

A request had been received from FOSS to use the recreation field to celebrate the School's 50th birthday next year. After discussion it was RESOLVED that the Primary School have permission to use the recreation field subject to the appropriate approved arrangements including public liability insurance and clearance of the site after the event. Proposed by the Chair and agreed by a show of hands.

(c) Consider email from parishioner saying the removal of natural vegetation has removed the welcoming feel of the area and asked it be restored to its former self.

An email had been received from a parishioner who felt the recreation field should be a place for all the community to enjoy whether taking part in sporting activities, walking or sitting. She felt the welcoming feel of the area had changed with the removal of the natural vegetation which, apart from being visually interesting, would have supported wildlife. She requested that the recreation field be restored to its former self. RESOLVED that the Parish Council has an arrangement with Parsons Landscaping Limited to tidy the area and clear the brambles x 2 a year. It is mindful of striking a balance between having a natural space and keeping it tidy and useable. However, the Parish Council are open to suggestions for a more ecological and sustainable natural area. Proposed by the Chair and agreed by a show of hands.

(d) Request from Broadclyst Football Club for an updated Agreement to use the football field

A request had been received from the Broadclyst Football Club for an updated Agreement to use the football field. After discussion it was RESOLVED that the Parish Council are happy for Broadclyst Football Club to have an updated Agreement to use the football field when this is not in use by the Silverton Football Club. Broadclyst Football Club to liaise with Silverton Football Club as to availability. Proposed by the Chair and agreed by a show of hands.

A request had been received from the Silverton Football Club to site a storage unit adjacent to the Tennis Hut. After discussion it was RESOLVED that the Parish Council agreed in principle to a storage unit but to ask the Club to provide further details as to size and design to ensure it is proportionate to the space available. Proposed by the Chair and agreed by a show of hands.

Minute 113951 **Consideration of draft Open Spaces Risk Assessment (recommended by Internal Auditor) and annual review of general Risk Assessment**

RESOLVED to adopt the Open Space Risk Assessment. Proposed by the Chair and agreed by a show of hands.

RESOLVED that the General Risk Assessment be re-adopted for the coming year with no amendments. Proposed by the Chair and agreed by a show of hands.

Minute 113952 **Update re: "20 is Plenty"**

The draft letter had been agreed in principle and circulated to all Councillors who should inform Cllr Hedges if any amendments are required by Saturday 7th September.

Minute 113953 **Update re Broad Oak Working Group**

The Chair reported that the Group is making good progress with the disposal of the wood pile with a meeting to be scheduled in the near future. All wood that can be planked has been planked and

stored at a local farm. Scaffolding is needed and the Group will need to raise some funding to allow this to happen as the Parish Council cannot assist further with any funding.

Minute 113954 **Update re Lime Tree Regeneration Programme**

Agreed to remove from Agenda but keep on Action Plan

Minute 113955 **Grass Cutting on the Berry (requested by Cllr Kennard)**

Cllr Kennard pointed out that the grass was getting very long on the Berry and now needs mowing. RESOLVED to ask Parsons Landscaping Limited to cut the area but to leave it 1-2 inches long at both sides of the Berry. Proposed by Cllr Kennard and agreed by a show of hands.

Minute 113956 **To discuss updating Community Emergency Plan**

The Chair and Clerk to meet and update and bring back to Parish Council.

Minute 113957 **Correspondence**

- (a) To note email from MDDC re latest side waste statistics and drop in surgeries
- (b) Grand Western Canal Conservation Area Consultation – deadline for response 16.9.2024.
- (c) “Wild about Devon” – to note Community Wildlife Grant Scheme 2024
- (d) Invitation to National Trust Killerton Landscape Recovery Workshop – 17.9.2024

Minute 113958 **Matters brought forward by the Chairman**

Christmas Tree Festival to be an Agenda item for October

Clerk to circulate any information re Planning Courses.

Cllr Wright reminded the Council that a request for signs at each end of Exeter Road needs to be submitted.

The Silverton Sign on the junction of the A396 is damaged – Report to County Cllr Squires.

Meeting closed at 9.24 p.m