

## NEWTON ST CYRES PARISH COUNCIL - Forward Agenda Planner 2024-25

Cllrs to let the Clerk know if a scheduled item needs to be moved forward or back on the agenda

Areas of responsibility reports are three times per year and shown in table at bottom

Month	Issue	Who	Notes
February 2025	Quality Council – renewal May 2025 Possible housing Action Group – CLT? Volunteer policy inc how to thank them and Volunteer of the year award	All GB JB/J-RW	
March 2025	Quarterly Bank Reconciliation Broadband and internet provision Annual report – to print or not to print? And publicity in general		
April 2025			
May 2025	Annual Meeting – Keep clear		
June 2025	Quarterly Bank Reconciliation		
July 2025			
September 2025	Quarterly Bank Reconciliation		

### Areas of responsibility Reports Timetable 2024 - 2025

2024							2025						
<b>Feb</b>							<b>Feb</b>		ER		P		
<b>Mar</b>	DP	ER	EC		P		<b>Mar</b>			EC		TR	
<b>April</b>				FP			<b>April</b>	DP					
<b>June</b>		ER			P	TR	<b>June</b>		ER		P		
<b>July</b>	DP		EC				<b>July</b>			EC		TR	
<b>Sep</b>						TR	<b>Sep</b>	DP					
<b>Oct</b>		ER			P		<b>Oct</b>		ER		P		
<b>Nov</b>		ER	EC				<b>Nov</b>			EC		TR	
<b>Dec</b>	DP					TR	<b>Dec</b>	DP					

DP	Development and Planning to include NHP
ER	Emergency and Resilience – to include flood network
EC	Environment and Climate
P	Publicity and Community Engagement
TR	Travel and Road Safety – includes A377, RWS and Boniface Trail