

**CHERITON FITZPAINE PARISH COUNCIL**  
**Minutes of the Meeting of this council which took place on 19.11.2024**

**At the Committee Room, Cheriton Fitzpaine Parish Hall**  
Clerk: Denise Kingdon. 6 Wordlandcross, Cheriton Fitzpaine, Crediton, Devon. EX17 4JR  
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**Public Participation:** James Mason, Ann Nixon, Mellisa Gulley - Allotments

**Formal Business:**

**1. Present.**

Cllr Sheldrick (Chair), Cllr Dibley, Cllr Frost, Cllr Edwards, Cllr H Kingdon, Cllr Metcalf, DCllr Colthorpe, CCllr Squires.

**2. Apologies.** Cllr Dean, Cllr Yeandle, Cllr Cooke,

**3. Minutes.**

It was agreed the Minutes for the September and October meetings were approved.

**4. Declarations of Interest.**

4.1 Cllr Sheldrick registered an interest in 9. Cllr Dibley registered an interest in 10.3.1.

**5.1 Actions from September meeting**

5.1 Grit bin at the bottom of Chapel Hill – email sent

5.2 Dog bin at the bottom of Chapel Hill – email sent

6.3 Letter to Parish Hall – Email sent

6.4 Report grit bins to DCC online – Grit bins have been reported to DCC

6.5 Relocation of old defib machine – The Defib machine is to be relocated at Upham Chapel.

**6. District Councillor/County Councillor Report**

6.1 District Report – District councillors were asked to produce 3 risks they thought their communities might be sensitive to, DCllr Colthorpe suggested the risk in walking dogs in rural areas, the risk of losing village halls and the risk of climate change.

6.2 County Councillor Report – With the winter season about to kick off in earnest the Devon Highways team have ensured that all the Gritters have had their annual service and calibration and the salt barns are well stocked.

There has been a massive effort across the summer and autumn to spend the additional funding identified by Cabinet for serviceability patching. This has resulted in more than 28,500m<sup>2</sup> of additional patching across 600 sites, with a further 228 sites in the forward programme. The team have experimented with route-based treatments in an effort to minimise disruption to residents and the travelling public and improve value for money.

In addition to this patching, the team have delivered nearly 12,500m<sup>2</sup> of Elastomac patches across 140 sites.

By the end of November, the remarking of all pedestrian crossings and roundabouts should be completed. The team have identified the need for some remedial works at a limited number of locations and will continue monitoring the quality of the works carried out which carry a four-year warranty from our contractor. There have been a number of positive comments regarding the increased brightness of the markings under car headlights at night with the new material specification.

The Devon Highways Team are currently reviewing a first draft of a new electronic dashboard system to visualise the works planned across the whole of Devon which can be filtered by Electoral Division. The team intend to work with a small number of Elected Members to trial the new system before rolling out across the whole county early in the new year.

Following the decision at Cabinet to retain a Term Maintenance Contract as the future delivery model the team have already started putting together a project team to review the current contract and produce a new specification and set of procurement documents. This is a significant undertaking and will undoubtedly impact the already limited capacity of the team.

The weather this autumn has been relatively kind with limited rain and no frost (yet) as such, the number of public reports remain low and the team are managing to keep on top of the demand

**7. Terms of Reference for Working Groups**

7.1 Terms of reference submitted to the council, changes to be made before the next meeting.

## **8. Road Warden**

8.1 Advert to put out to see what take up we have.

## **9. Allotments**

9.1 Handover of responsibility for Lagge Hill Allotments – Proposed Cllr Metcalf, Seconded Cllr Kingdon – All agreed, title of transfer signed by the clerk and Ann Nixon.

## **10. Finance.**

10.1 To note clerks pay agreement for 2024/25, The new hourly rate for SCP7 is £13.26, this is an increase of £0.63, back paid to April 2024 Noted

10.2 The Current Account at Lloyds bank statement dated 25.10.2024 was presented showing a credit of £24,805.35

10.3 Accounts to settle.

10.3.1 CFPH - £23.00.

10.3.2 Roy Swain – £77.00.

10.3.3 D Kingdon (Monthly Pay - £609.96, Back pay - £173.88 Office Charge £10.00, Stump Killer £15.00, keys for notice board £9.80.) – (£818.64, less £46.40 PAYE) - £772.25.

It was agreed that 10.3.1 – 10.3.3 to be paid by bacs and verified by 2 councillors – Proposed Cllr Metcalf, Seconded Cllr Kingdon – All agreed

10.4 To agree the Draft Budget and set the precept for 25/26 – The draft budget and Precept has been set at £20,540.00 – Proposed Cllr Dibley, Seconded Cllr Metcalf – All agreed

## **11. Planning.**

### **11.1 New applications:**

11.1.1 Ref No 24/01558/HOUSE.

Proposal: Erection of plant room and garage extensions.

Location: Grattons Cheriton Fitzpaine Crediton

Site Vicinity Grid Ref: 286611 / 105455

Parish: Cheriton Fitzpaine 12 – No Objections.

## **12. Correspondence.**

12.1 Cheriton News – The council has been approached by Emma and Matt Cliff Dufield to help with funding for the printing costs for the Cheriton news, Clerk to ask for 3 quotes.

Matters of immediate concern or for inclusion in the December agenda – Roads and Footpaths.

Meeting closed at 9.230pm.

## **Date of the next Meeting.**

**10.12.2024.**