

WITHERIDGE PARISH COUNCIL

NOTICE OF MEETING



A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 2nd January 2025 19:00**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

19/12/24

* Cllrs:	Harvey (Chairman)	Fox
	Northam (Vice Chairman)	Goodwin
	Bibby	Richardson
	Cunningham	Smith
	Dorow	Vacancy

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting– submitted reports will be appended to meeting minutes):-
 - 1.1. County and District.
 - 1.2. Police Advocate update.
<https://devonandcornwall-pcc.gov.uk/councillor-advocate-scheme>
<https://www.police.uk/your-area/devon-and-cornwall-police/south-molton/>
 - 1.3. Parish Groups with Council Representatives.
2. Public Session (maximum 3 mins per subject overall max. 15 minutes).
 (Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).

Council Session – No public participation

3. To Approve Apologies for Absence.
4. Minutes.
 - 4.1. **05/12/24**. To sign if approved, minutes of the Council.
5. To consider Code of Conduct Matters:-
 - 5.1. Written councillor dispensation requests arising.
 - 5.2. Declarations of Interests.
 (Code of Conduct available on website under Finance & Policy*).
 - 5.3. Any application(s) for co-option.
6. To consider the following Planning & Licensing Matters.
 - 6.1. Planning applications received following agenda publication.
 - 6.2. Enforcement Issues Arising.

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7. To consider the following Finance & Policy matters:-
 - 7.1. Finance update circulated to councillors' for review.
 - 7.2. Sanction payment schedule appended & instruct signatories.
 - 7.3. NDC Confirmation Band D rate for 2024/25 (dated 17/12/24).
 - 7.4. Parish Council Section 106 Working Group Update (Chairman).
 - 7.5. 2025 Meeting Dates Schedule.
<https://www.middevonparish.co.uk/witheridge/meetings/2025/> .
8. To consider the following Property/Environment matters:-
 - 8.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 8.2. DCC Annual Parish Paths Survey 2025.
 - 8.3. Grounds Maintenance Estimates for:-
 - 8.3.1. Replacement of Lakelands corner bench.
 - 8.3.2. Address rutting Parish Hall Playground pedestrian entrance.
 - 8.3.3. Removal of gorse bushes at Adventure Playground.
 - 8.4. NDC - Pest Control in The Square.
 - 8.5. Tenant – Proposal for installation of Airband broadband connection at public toilet block to service hair salon (Consider any Conservation Area Consent requirements).
 - 8.6. Adventure Playground – Skateramp Repairs Update (Cllr Dorow).
 - 8.7. Defibrillator Provision Update.
9. Correspondence / Consultations Received for consideration:-
 - 9.1. Witheridge in Bloom – Grant thanks.
 - 9.2. NDC - Updated Five Year Housing Land Supply Statement.
 - 9.3. NDC - Parish Boundary Review.
10. Dates of Next meetings recommended:-
 - 10.1. Finance & General Purposes Committee - 16/01/25
 - 10.2. Parish Council - 06/02/25 – agenda deadline noon 24/01/25.
 - 10.3. Agenda Items for consideration by the next meeting.

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Hooper Services (SW) Ltd	Grounds Maintenance *306	1950.00
7.2.2.	S Sandland	Toilet Management & Cleaning Contract	220.00
7.2.3.	Mid Devon Mobility	Funding Contribution	50.00
7.2.4.	Citizens Advice	Funding Contribution	50.00
7.2.5.	Staff Salaries & Expenses		TBC
	To Ratify:-		
7.2.6.	EDF Energy	Public Toilet Block Electricity Charges *006	109.48
7.2.7.	N Stevens	Xmas Tree Supply & Delivery *20	600.00