

## SILVERTON PARISH COUNCIL - NOTICE OF MEETING

I hereby give you notice that a meeting of Silverton Parish Council will be held in the Dorothy Grainger Room of the **SILVERTON COMMUNITY HALL** on **MONDAY 6<sup>th</sup> JANUARY 2025** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 31<sup>st</sup> day of December 2024

Signed..... Clerk to the Parish Council

### **MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE**

1. Apologies for absence
2. Consider any applications to be co-opted onto Parish Council
3. To note any Declarations of Interest
  - 2.1 To declare any personal interests in items on the agenda and their nature
  - 2.2 To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
4. Meeting open to any questions from members of the public – 10 minutes
6. Minutes of the meeting held on the 2<sup>nd</sup> December 2024
7. Action Plan:
  - (a) Plan Review
  - (b) Review Leads for each section of the Plan
8. Discussion with County Cllr Margaret Squires and District Cllrs Rhys Roberts and Josh Wright on any relevant issues including potential local government reorganisation
9. Planning:
  - (a) **Applications:**

24/01767/CAT – Notification of Intention to reduce the side limbs a group of mixed species to give a 3m clearance and reduce and rebalance 1 Magnolia tree by 1m within the Conservation Area – 4 Tiverton Road, Silverton

Any applications received since date of Agenda

(the above applications can be viewed at <https://planning.middevon.gov.uk/online-applications/>)

### **(b) Approvals/Refusals (received from MDDC)**

APPROVAL – Retention of first floor annexe and ancillary uses at ground floor in association with little Dorweeke Farm – Annede Little Doreeke, Silverton – 24/01332/FULL

APPROVAL – Erection of a stable block and shelter – Land and building at NGR 295461 102808 (Symonds Farm) Silverton – 24/01157/FULL

**(c) Any other planning matters**

None

10. Finances:

(a) Monthly invoices:

- (i) Mrs S Woodland – monthly wages (£689.80) + expenses (Microsoft invoice November 2024 = £12.36 + black ink cartridge = £26.99) = £729.15
- (ii) Mr D Marsden – Contractor's monthly invoice - £625.00
- (iii) HMRC – Clerk's Income Tax and NI – £510.28
- (iv) Mr A Campbell – Parish Clock winding - £200.00
- (v) E-on Next – electricity to Air Ambulance Landing Site - £17.70

Any other invoices since date of Agenda

**(b) Other Financial Matters**

- (a) Consider quotation from Handyman to remove weeds from number 7 Church Road to where The Bury starts.
  - (b) Consider ROSPA 2024 Reports for the Children's Play Area and the Skatepark.
  - (c) Consider follow-up tree inspections for The Bury and the Recreation Field
11. Consider Contract received from Penny Clapham re appointment of Internal Auditor
12. Annual review of Asset Register
13. Annual review of Standing Orders
14. Update re Broad Oak Working Group
15. Plans for January Mini-Market and consider cover for the 2025 Mini Markets
- 16 Correspondence
- (a) To consider MDDC Community Risk Register
  - (b) To note Temporary Prohibition of Through Traffic on Thursday 13<sup>th</sup> February 2025 for a maximum of 5 days although anticipated finish is 13.2.2025. Road affected is School Road, Silverton. Road closure required to enable a pole replacement.
- 16 Matters brought forward by the Chair (for information purposes only – no decisions can be made under this item)