

WITHERIDGE PARISH COUNCIL

NOTICE OF MEETING



A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 6th March 2025 19:00**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

26/02/25

* Cllrs:	Harvey (Chairman)	Fox
	Northam (Vice Chairman)	Goodwin
	Bibby	Richardson
	Cunningham	Smith
	Dorow	Vacancy

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. **To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting– submitted reports will be appended to meeting minutes):-**
 - 1.1. **East Worlington Parish Council Chairman (Cllr Andy Bell).**
 - 1.2. **County and District.**
 - 1.3. **Police Advocate update.**
<https://devonandcornwall-pcc.gov.uk/councillor-advocate-scheme>
<https://www.police.uk/pu/your-area/devon-and-cornwall-police/south-molton/>
 - 1.4. **Parish Groups with Council Representatives.**
2. **Public Session (maximum 3 mins per subject overall max. 15 minutes).**
 (Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).

Council Session – No public participation

3. **To Approve Apologies for Absence.**
4. **Minutes.**
 - 4.1. **06/02/25.** To sign if approved, minutes of the Council.
5. **To consider Code of Conduct Matters:-**
 - 5.1. **Written councillor dispensation requests arising.**
 - 5.2. **Declarations of Interests.**
 (Code of Conduct available on website under Finance & Policy*).
 - 5.3. **Application(s) for co-option.**
6. **To consider the following Planning & Licensing Matters.**
 - 6.1. **Planning list (appended).**
 - 6.2. **Planning applications received following agenda publication.**
 - 6.3. **Enforcement Issues Arising.**

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7. To consider the following Finance & Policy matters:-
 - 7.1. Finance update circulated to councillors' for review.
 - 7.2. Sanction payment schedule appended & instruct signatories.
 - 7.3. Local Governance Review (Parish, Unitary & Devolution).
8. To consider the following Property/Environment matters:-
 - 8.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 8.2. Public Toilet Building.
 - 8.2.1. Tenant proposed Airband Installation.
 - 8.2.2. Toilet Magloc Repairs (Cllr Northam).
 - 8.3. Playgrounds.
 - 8.3.1. Parish Hall Playground Lease Update.
 - 8.3.2. Parish Hall Playground Railings.
 - 8.3.3. Adventure Playground Footpath Resurfacing.
 - 8.3.4. Adventure Playground Skateramps repair.
 - 8.3.5. Parish Council Section 106 Working Group Update (Chairman).
 - 8.4. Grounds Maintenance Quotes.
 - 8.5. Noticeboard maintenance estimate.
 - 8.6. Commission Drayford Green Tree Survey 2025 (Previous Report Page 11 highlight red).
 - 8.7. Parish Hall - Removal of redundant trade waste bin and dustcart (Cllr Northam).
9. Correspondence / Consultations Received for consideration:-
 - 9.1. Resident proposal for a memorial to the late Chris Kershaw.
 - 9.2. Parish Hall – Constitution and grounds Dog Waste Bin Provision.
 - 9.3. CAB – Donation thanks.
 - 9.4. NDC - Housing Strategy consultation.
 - 9.5. MDDC – Call for Sites for development consideration.
10. Dates of Next meetings recommended:-
 - 10.1. Annual Parish Meeting - 03/04/25 19:00.
 - 10.2. Parish Council - 03/04/25 19:30 – agenda deadline noon 21/03/25.
 - 10.3. Agenda Items for consideration by the next meeting.

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Planning List (Cllrs can access the Local Plan [here](#) , applications [here](#))

Application No.	Description
79787	Construction of single-storey rear extension at Yeomans Cott Drayford EX17 4SL Grid Ref: 278083; 113821
79843	Construction of single-storey rear extension at Yeomans Cott Drayford EX17 4SL Grid Ref: 278083; 113821
79814	Variation of condition 8 (materials) attached to planning permission 78870 (technical details consent for the proposed erection of a dwelling) to allow for the re-wording of the condition from stonework to brickwork at Cross Park North Street Witheridge Tiverton Devon EX16 8AG Grid Ref: 280843; 114521

Payment Schedule

Item	Payee	Purpose	£
7.2.1.	Hooper Services Ltd	Lakelands new bench purchase – 339	842.40
7.2.2.	M R YEO & SON LTD	Adventure Playground Path - Excavation & Relay to Tarmac – 2794	5820.00
7.2.3.	Wetheridge Parish Hall	Bookings Jan-Mar 25 – 177	90.00
7.2.4.	The Community Heartbeat Trust (Solutions) Ltd	Replacement Defib Pads – 25173	0.00
7.2.5.	S Sandland	Toilet Management & Cleaning Contract	220.00
7.2.6.	J Harvey	S106 Landowners' Letters - Postage	13.60
7.2.7.	Staff Salaries & Expenses		TBC
	To Ratify:-		
7.2.8.	Source for Business	Water & Sewerage Charges	109.01
7.2.9.	EDF Energy	Electricity Charges *008	127.29
7.2.10.	Wicksteed Leisure	Oct 24 Playgrounds Inspection *575	338.58