

BRAMPFORD SPEKE PARISH COUNCIL

c/o 11a Hillcrest Road

Silverton

EX5 4JS

Tel: 07811938614

I hereby give notice of a meeting of Brampford Speke Parish Council to be held on **Tuesday 4th November 2025 at 7.30pm at Brampford Speke Village Hall**, to which Councillors are summoned.

Members of the public are welcome to attend the meeting and may speak at the Public Question Time. Members of the public wishing to ask a question at public question time can send the question to the Clerk 24 hours before the commencement of the meeting and the Chairman will read this out on your behalf if you cannot attend in person.

Tracy Watkins
Parish Clerk
Brampford Speke Parish Council

29th November 2025

Brampford Speke Parish Council: Cllr S Luxton (Chair), Cllr E Hollingsworth, Cllr R Tillett, Cllr W Honan, Cllr L Langdon, Cllr I Bannister

As detailed in the Council's Press & Media policy:

Most papers that have been circulated to councillors will be available (on request) to members of the public at or after the council meeting.

AGENDA

1. Apologies - To receive any apologies for absence

2. Declarations of Interest Under the Code of Conduct

Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

3. Co-option of new Councillor

To formally co-opt Allan Ferns as a Councillor.

4. Minutes

The Minutes of the Ordinary Parish Council meeting on 2nd September 2025 to be adopted and signed.

5. Public Question Time

Up to 5 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

6. Affordable Housing

To receive any updates on potential housing initiatives within the Parish.

7. Planning

The following planning consultations have been received since the last meeting:

- **25/1981/AGR - Woodrow Barton Brampford Speke Exeter EX5 5DZ** - Building for the storage of manure
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Councillors have the option to discuss any applications received after the agenda has been published.

8. Lead Councillor Updates

To receive an update from the Lead Councillors on the following:

- Verges – Cllr Luxton
- Trees & Natural Environment – Cllr Hollingsworth
- Highways and Traffic Management – Cllr Tillett
- Communications – Cllr Langdon
- Footpaths – Update from the Footpath Warden and Cllr Bannister

9. Village Hall

To receive an update from Councillors Tillett and Honan.

10. Financial Items

To receive the accounts summary to 30th October 2025 (previously approved by Cllrs Luxton, Tillett and Hillson).

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations :

- 2 x Payments to Tracy Watkins (September and October salary and expenses).
- 2 x Payments to HMRC (September and October)
- 3 x Payments to BT for Village Hall line rental of £12.09 (paid by DD on 29.08.2025, 29.09.25 and 28.10.25)
- 1 x payment for ICO registration of £52.00 on 19.08.2025
- 1 x payment to DCW polymers of £477.00 on 10.09.2025 for replacement bench
- 1 x payment to First rescue of £546.00 on 16.09.2025 for replacement defib cabinet
- 1 x payment to Mr A Hale of £170.00 on 18.09.2025 for repairs to noticeboard
- 1 x payment to BSHVT of £2000 on 29.09.2025 for annual grant to the Village Hall
- 1 x payment to Zurich of £264.00 on 18.10.2025 for insurance premium

Note: Payments approved by Councillors S Luxton, w Honan and R Tillett in accordance with the Financial Regulations.

Council to **NOTE** that the following payments have been received:

Payment of £4375.00 Precept received from EDDC on 01.09.2025

Payment of £543.60 from DCC as locality grant 05.09.2025

Payment of £430.00 from DCC for P3 footpath scheme (late payment from April) on 22.10.2025

11. Budget

To approve the budget for 2026-27 and agree Precept for 2026. Budget spending has already been circulated to Councillors.

12. Bank Account

Update on new bank account. Lloyds are still waiting for Cllr Honan to upload documents. Application will expire so will have to start again if this is not done imminently.

13. EDDC Update

To receive an update from Cllr F King, East Devon District Council.

14. DCC Update

To receive an update from Cllr Nat Vanstone and Cllr Henry Gent, Devon County Council.

15. Policies for re-adoption

The following policies are due to be re-adopted. The policy documents have already been sent to Councillors by the Clerk for perusal;

- Financial Regulations
- Equality & Diversity
- Health & Safety
- Financial Risk Assessment

16. Other information/correspondence received for possible action/discussion

- Speke Up Submissions
- New bench and community payback scheme - Cllr Hollingsworth to give an update if available
- Clerk's annual leave request to be approved.

17. Date of the next meeting(s)

- Next Meeting on Tuesday 6th January 2026 @ 7.30pm in the Village Hall