

WITHERIDGE PARISH COUNCIL



NOTICE OF MEETING

A **Meeting** of the **Council** will be held at Witheridge Parish Hall on **Thursday 4th December 2025 19:00**. All members* of the Council are hereby summonsed to attend for the purpose of considering and resolving upon the business as detailed in the attached agenda.

20/11/25

* Cllrs:	Harvey (Chairman)	Goodwin
	Cunningham (Vice Chairman)	Northam
	Bibby	Richardson
	Dorow	Smith
	Fox	Vacancy

Peter Dunn

Clerk to the Parish Council

(Contact:- **07922 926017**, E-mail:- parishclerk@witheridgepc.org, Web:- www.witheridgepc.org *)

Members of the public are welcome to attend.

Council Agendas, Minutes, Councillors' Register of Interests together with Finance & Policy Documents are available on the parish council website*. For those without personal internet access, computers and printing facilities are provided at Devon Libraries allowing you to read and print any information you require for a small fee. Alternatively following advance payment payable to Witheridge Parish Council documents can be provide by post.

AGENDA

1. To receive the following Reports (strictly maximum 15 minutes – long reports should be submitted in advance to allow circulation to councillors prior to the meeting– submitted reports will be appended to meeting minutes):-
 - 1.1. County and District.
 - 1.2. Police Advocate update.
<https://devonandcornwall-pcc.gov.uk/councillor-advocate-scheme>
<https://www.police.uk/your-area/devon-and-cornwall-police/south-molton/>
 - 1.3. Parish Groups with Council Representatives.
2. Public Session (maximum 3 mins per subject overall max. 15 minutes).
 (Please note in accordance with Council Standing Order 3(h) a question shall not give rise to a debate or require an immediate response).

Council Session – No public participation

3. To Approve Apologies for Absence.
4. Minutes.
 - 4.1. 06/11/25. To sign if approved, minutes of the Council.
5. To consider Code of Conduct Matters:-
 - 5.1. Written councillor dispensation requests arising.
 - 5.2. Declarations of Interests.
 (Code of Conduct available on website under Finance & Policy*).
 - 5.3. To Consider any application(s) for co-option.
6. To consider the following Planning & Licensing Matters.
 - 6.1. Planning applications received following agenda publication.
 - 6.2. Enforcement Issues Arising.
 - 6.3. Local Plan – Settlement Study Parish & Town Survey.
 - 6.4. Local Plan – Updated five year housing land supply statement (October 2025)

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7. To consider the following Finance & Policy matters:-
 - 7.1. Finance update circulated to councillors' for review.
 - 7.2. Sanction payment schedule appended & instruct signatories.
 - 7.3. Acquisition of NDC land adjacent to Adventure Playground (redundant allotment land).
 - 7.4. DCC - LGPS 2025 Actuarial Valuation and Funding Strategy Statement Consultation.
 - 7.5. Pensions Regulator – Employer Re-enrolment and Re-declaration Duties.
 - 7.6. 2026 – Council Meeting Dates (www.witheridgepc.org).
 - 7.7. Finance & General Purposes 20/11/25 recommendations.
 - 7.8. Financial Year 2026/27 – Approve Budget & Set Precept.
8. To consider the following Property/Environment matters:-
 - 8.1. Highways, Drainage & Public Rights of Ways Issues.
<https://devon.roadworks.org/> | <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>
 - 8.2. Grounds Maintenance.
 - 8.2.1. Reports.
 - 8.3. Public Toilet Building.
 - 8.3.1. Tenant proposed change in services provided update (Vice-Chairman).
 - 8.3.2. CCTV.
 - 8.4. Medical Centre Defibrillator Installation update.
 - 8.5. Playgrounds.
 - 8.5.1. Qltly Playgrounds Inspection Report 27/10/25.
 - 8.5.2. Parish Hall Playground.
 - 8.5.2.1. Lease Update.
 - 8.5.2.2. Bennock Fencing railings update.
 - 8.5.3. Adventure Playground.
 - 8.5.3.1. BMX Track Restorations Update.
 - 8.5.3.2. Skatepark Tender Update.
 - 8.5.3.3. Skateramp Repairs Update.
 - 8.5.3.4. NPOS Transfer Update.
 - 8.6. Parish Council Section 106 Working Group Update.
9. Correspondence / Consultations Received for consideration.
10. Dates of Next meetings recommended:-
 - 10.1. Parish Council - 08/01/26 – agenda deadline noon 19/12/25.
 - 10.2. Agenda Items for consideration by the next meeting.

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Payment Schedule

Item	Payee	Purpose	£
7.2.1.	S Sandland	Toilet Management & Cleaning Contract	220.00
7.2.2.	Wicksteed Leisure Ltd	Qtly Playground Inspections *052	395.28
7.2.3.	Hooper Services	Grounds Maintenance *480	964.20
7.2.4.	Easily Ltd	Website Domain Registration *123	20.80
7.2.5.	Rest A While Day Centre	Donation – FGP Meeting Venue 20/11/25	25.00
7.2.6.	RBL Poppy Appeal	Poppy Wreath	22.00
7.2.7.	Wetheridge Voice	Grant	200.00
7.2.8.	Mid Devon Mobility	Donation	50.00
7.2.9.	North Devon Records Office	Donation	100.00
7.2.10.	Wetheridge in Bloom	Grant	625.00
7.2.11.	St Johns Fair	Grant	500.00
7.2.12.	Staff Salaries & Expenses		TBC
To Ratify:-			
7.2.13.	PKF Littlejohn LLP	External Audit yr end 31/03/25 *504	252.00
7.2.14.	Giffgaff	Chairs Mobile 1/11	6.00
7.2.15.	J Harvey	Chairs Expenses – Xmas Tree	38.80
7.2.16.	EDF Energy	Public Toilet Block Electricity Charges *017	115.53