

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that a of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 1st DECEMBER 2025** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 26th day of November 2025

Signed.....*Sheila Woodland*..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. To note any declarations of interest: pecuniary, other registerable interest or non-registerable interest
3. To consider any applications for co-option onto the Parish Council
4. Meeting open to any questions from members of the public – 10 mins
5. Discussion with County Cllr Steve Keable & District Cllrs Rhys Roberts and Josh Wright on any relevant issues
6. To approve the Minutes of the meeting held on the 3rd November 2025
7. To approve the Minutes of the meeting held on 25th November 2025
8. Action Plan
9. Planning

(a) Applications

25/01623/FULL – Erection of extension to existing MOT, valeting and garage building – Keywise Cars, Thorverton

(b) Approvals/Refusals (received from MDDC)

LISTED BUILDING CONSENT to dismantle and rebuild pillar to the entrance of property – 8 Church Road, Silverton (25/01134/LBC)

NO OBJECTION to remove 1 Cherry tree to ground level within the Conservation Area – 10 Exeter Road, Silverton (25/01400/CAT)

NO OBJECTION to fell 1 Ash tree within the Conservation Area – Bramley Cottage, 2 High Bullen, Silverton

NO OBJECTION to reduce the crowns of 1 Cherry tree by 3m and 1 Fiig tree by 2m, pollard and reduce the crowns of 1 Birch tree by 4m, 1 Copper Beech tr by 4m, 1 Eucalyptus tree by 6m and 1 Acer tree by 4m and remove dead and/or dangerous boughs from 1 Apple tree within the Conservation Area – Bycott, School Road, Silverton (25/01416/CAT)

(c) Any other planning matters

- (i) None

10. Finances

(a) Monthly invoices

- Mrs S Woodland – Clerk's wages/expense reimbursement (£772.40) + Microsoft invoice for November (£12.10) & pack of laminating pouches (£3.49) = £787.99
- Mr D Marsden – Handyman's monthly invoice = £650.00
- A D Isaac – Christmas tree payment - £260.00
- Royal British Legion – Remembrance Wreath - £25.00
- Westcotts (SW) LLP – payment for accounting services for 2024

Any other invoices received since date of agenda

- To note monthly Direct Debit payment to Westcotts (SW) LLP = £30.00

(b) Other Financial Matters

- (i) To note November Bank Reconciliation
- (ii) Disposal of iron bench previously sited on the Pond Site.
- (iii) Repairs to fencing in Recreation Field (adjacent to Coach Road) – Consider draft Specification
- (iv) Purchase of St George flag – update by Chair
- (v) Update re application for Unity Trust Credit Card.
- (vi) Consider Internal Auditor Contract for financial year 2025/2026
- (vii) Update re adopting the telephone kiosk in The Square
- (viii) Request for the Parish Council to reinstate the electricity supply to the Old Fire Station
- (ix) Review of Handyman Contract

11 Street Market AGM report by Chair

12 Review of Parish Council Policies (i) Parish Website policy and Disclaimers & (ii) Social Media Policy

13. ROSPA reports re (i) Silverton Skate Park and (ii) Silverton Play Area

14. To consider Lime Tree Regeneration Programme Specification

15. To consider Proposal for double-yellow lines at the lower end of Coach Road to prevent buses being blocked.

16. Correspondence:

(a) Notification of Road Closure – road from Latchmoor Cross to Old Ruffwell Farm - works to take place between 16/04/2025 and 22/04/2025 subject to approval from Devon Highways

(b) Cllr Wright/Chair to give an update re a possible community project at The Pond Site, Prispen

(c) Email from MDDC re Infrastructure Funding and Infrastructure List

17. Matters brought forward by the Chairman