

HITTISLEIGH PARISH COUNCIL

Minutes of the Hittisleigh Parish Council meeting held at Hittisleigh Village Hall at 7.30 pm on Wednesday, 19th November, 2025.

Present: Chair Cllr Beryl Watson, Vice Chair Cllr Chris Dack and Cllrs Mike Tootell, Cathy Wetherden, Madeleine McDonald Darrell Chidley. No members of the public present.
Locum clerk attending J. Clark.

1. **Open Forum.** Nothing raised.
2. **Apologies and reasons for absence for approval.** Cllr Andrew Shervington. Approved.
3. **Declarations of interest.** None
4. **Reports from Devon County and Teignbridge District Councillors.** None received.
5. **To approve the minutes of the June meeting as a true record.** The council resolved to approve the minutes of the June meeting as a true record unanimously by a show of hands. 5 hrs a months, at SCP12 contract.
6. **To confirm the appointment of a clerk and contractual obligations.**
7. **To consider and agree the purchase of a parish council computer to facilitate access to emails and the PC website. Clerk presented report with costing approved to £299 with Teams and software to be installed by IT. Unanimously by a show of hands. CLERK TO ACTION Clerk to check update on the current state about remote meetings. Start date 1st November.**
8. **To receive an update from Cllrs Watson and Dack with regard to the cost of installation of equipment to enable remote attendance as discussed at the June meeting. Clerk to check update on remote meetings or hybrid meetings legislation.**
9. **To agree the date and frequency of meetings. Every other month on third Wednesday of the month. At 7.30**
10. **To consider and agree payments pending for approval at the next meeting.**

Next meeting Wednesday 21st January 2026.