

HITTISLEIGH PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Wednesday 25TH JUNE 2025 in the village hall.

Present: Chair Cllr Beryl Watson, Vice Chair Cllr Chris Dack and Cllrs Mike Tootell, Cathy Wetherden, Madeleine McDonald. No members of the public present. Locum clerk attending J. Clark.

1. **Public discussion time.** None.
 2. **Apologies.** MDDC Cllrs. Binks and Chenore.
 3. **Declarations of interest.** None
 4. **Meeting of the parish council 21st May 2025.** The council resolved unanimously by a show of hands to approve the minutes of the May meeting as a true record.
 5. **Matters Arising** 5.1 Matters arising from the minutes of the May meeting were discussed. Following the May meeting and the discussion regarding access pertaining to planning application **24/00904/FULL** – The Bungalow, Hittisleigh. Erection of a replacement dwelling. Following the meeting the Chair visited the site and discussed issues with the applicant.
 6. **District and County Councillor reports.** None
 7. **Governance & Accounting for year ending 31 March 2025.**
 - 7.1 Internal audit report – to receive and review. The council resolved to approve the Internal Audit Report unanimously by a show of hands.
 - 7.2 Annual governance statements – to review and approve – The council resolved to approve the governance statement unanimously by a show of hands.
 - 7.3 Annual accounting statements – to review and approve. The council resolved to approve the accounting statements unanimously by a show of hands.
 - 7.4 Certificate of exemption from external audit – to apply. Noted.The council also agreed to instruct the clerk to publicise the Exercise of Public Rights as soon as possible.
 8. **Planning matters** 8.1 Planning Decision. 25/00430/HOUSE Construction of front and rear dormer extensions, Ferndale, Hittisleigh. Approved by Mid Devon District Council (MDDC)
 - 8.2 25/00756/HOUSE Retention of outbuilding for use as domestic storage, Lower Tenna Cottage, Hittisleigh – response by 26th June. Following a discussion the council saw no reason to object and resolved unanimously to support the application.
 - 8.3 25/00724/FULL Erection of two self-build dwellings, garage and water storage tank, The Barton, Hittisleigh. – response by 8th July. Following a discussion the council resolved unanimously by a show of hands to support the application with the proviso that the following issue is appropriately addressed by the planning authority. To ensure the outline of the buildings does not have an impact on the landscape.
 9. **Payments** DALC Subscription £196.92. Insurance £116.39. CPRE sub £60
 10. **Correspondence** 10.1 For information – the following was circulated (email links)
 - Rural Services Network Bulletin 18 June
 - DALC newsletter 26
 - MDDC Summer newsletter (word)
 - Government response to remote meeting consultation
 - Devon Climate Emergency June newsletter
 - 10.2 **New correspondence.** The council discussed the letter received from Cllr Chenore offering remote attendance when being present is not an option at parish council meetings. The council agreed to look into the options for remote attendance including costing and viability.
- CLLRS WATSON and CLLR DACK TO SCOPE INSTALLATION OF EQUIPMENT TO ENABLE REMOTE ATTENDANCE**

The council asked the clerk attending to thank MDDC Cllr Chenore for her email and acknowledged the difficulties and agreed they are happy to support remote attendance and will look into the viability of equipment to facilitate this as there is no system currently installed. In the mean time the council is to communicate via email and flag up any issues where the council needs support. **CLERK TO ACTION**

Date of next 3 meetings:- 16th July 2025, 17th September 2025 and 19 November 2025.

ALL WELCOME