

BRAMPFORD SPEKE PARISH COUNCIL

c/o 11a Hillcrest Road

Silverton

EX5 4JS

Tel: 07811938614

I hereby give notice of a meeting of Brampford Speke Parish Council to be held on **Tuesday 3rd March 2026 at 7.30pm at Brampford Speke Village Hall**, to which Councillors are summoned.

Members of the public are welcome to attend the meeting and may speak at the Public Question Time. Members of the public wishing to ask a question at public question time can send the question to the Clerk 24 hours before the commencement of the meeting and the Chairman will read this out on your behalf if you cannot attend in person.

Tracy Watkins
Parish Clerk
Brampford Speke Parish Council

25th February 2026

Brampford Speke Parish Council: Cllr S Luxton (Chair), Cllr E Hollingsworth, Cllr R Tillett, Cllr W Honan (Vice Chair), Cllr A Ferns, Cllr I Bannister

As detailed in the Council's Press & Media policy:

Most papers that have been circulated to councillors will be available (on request) to members of the public at or after the council meeting.

AGENDA

1. Present

2. Apologies - To receive any apologies for absence.

3. Declarations of Interest Under the Code of Conduct

Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

4. Minutes

The Minutes of the Ordinary Parish Council meeting on 6th January 2026 to be adopted and signed.

5. Equality, Diversity and Inclusion Policy and Internal Control Checklist

Both policies to be adopted at this meeting in time for the annual internal audit.

6. Public Question Time

Up to 5 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

7. Affordable Housing

To receive any updates on potential housing initiatives within the Parish.

8. Planning

The following planning consultations have been received since the last meeting:

- **25/2523/FUL - 3 Chapel Road Bramford Speke Exeter EX5 5HG** - Retrospective application for the retention of an enlarged garden outbuilding (workshop/shed) on existing concrete hardstanding at the rear of 3 chapel road. A site meeting was held with the owner on 10th February 2026. Cllrs Honan, Hollingsworth and Tillett were present. The councillors agreed to support the current structural arrangement

Councillors have the option to discuss any applications received after the agenda has been published.

9. Lead Councillor Updates

To receive an update from the Lead Councillors on the following:

- Verges – Cllr Luxton
- Trees & Natural Environment – Cllr Hollingsworth
- Highways and Traffic Management – Cllr Tillett
- Communications – Cllr Ferns- Is village email address up to date?
- Footpaths – Update from the Footpath Warden and Cllr Bannister – P3 claim forms have been submitted. Still no contact from P3 team.

10. Village Hall

To receive an update from Councillors Tillett and Honan.

11. Financial Items

To receive the accounts summary to 28th February 2026 (previously approved by Cllrs Luxton, Tillett and Honan).

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations:

2 x Payments to Tracy Watkins & HMRC (January and February salary and expenses).

2 x Payments to BT for Village Hall line rental of £12.09 (paid by DD 28.01.2026 and 28.02.2026)

1 x payment to Santander of £4.99 for bank charges on 19.02.2026

Note: Payments approved by Councillors S Luxton, W Honan and R Tillett in accordance with the Financial Regulations.

Council to **NOTE** that no payments have been received.

12. EDDC Update

To receive an update from Cllr F King, East Devon District Council. Clerk will distribute the latest update from Cllr King to the Parish Councillors.

13. DCC Update

To receive an update from Cllr Nat Vanstone and Cllr Henry Gent, Devon County Council. Clerk will distribute to latest report the Parish Councillors.

14. Other information/correspondence received for possible action/discussion

- Speke Up Submissions.
- MOP asking about access to Jeffrey Thomas's Memorial Bench. This was kindly responded to by Cllr Hollingsworth.
- Unity bank – Now that the account is settled and charges remain at £4.99 per month is it worth/cost effective to change to Unity who are now charging £7 per month in charges.
- Ideas for the APM. Speakers? Presentations?

15. Date of the next meeting(s)

- Next Meeting on Tuesday 5th May 2026. The Annual Parish Council Meeting @ 7.00pm followed by the Annual Parish Meeting in the Village Hall