

POUGHILL ANNUAL PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Poughill Parish Council to be held in the Village Hall at 7:45pm on Thursday 14th May 2026 following the Annual Parish Meeting

Members of the public are welcome

Clerk: D Kingdon. Email: Poughillparishclerk@gmail.com

Agenda Items

1. Election of Chair and signing of Declaration of Office

2. Election of Vice Chair and signing of Declaration of Office

3. Apologies

4. Declaration of Interests

5. Minutes of Meeting held on 05th March 2026

5.1 Approval of minutes from meeting held on 05th March 2026.

6. Finance

6.1 To approve membership of the ICO.

6.2 Annual Governance and Accounting Return 25/26.

6.2.1 Approval of Certificate of Exemption – AGAR.

6.2.2 Approval of Annual Internal Audit Report.

6.2.3 Approval of Annual Governance Statement.

6.2.4 Approval of Accounting Statements.

6.2.5 Approval of Bank Reconciliation.

6.2.6 Approval of Explanation of Variances.

6.2.7 Approval of Exercise of Public Rights Notice.

6.3 Approval of the purchase of a bench for the community garden.

6.4 Approval of grant to Poughill Community Park of £114.00 (RoSPA Report).

6.5 Insurance renewal.

6.6 The Current Account balance at 30/04/2026 was £4330.34, plus £2,687.30 in the Instant Access Savings Account.

6.7 Notification of payments and receipts since the last meeting and current financial status.

Date	Details	Savings Receipts	Receipt	Payment	Balance	Savings Bal
01-Mar	Balance				£2,727.83	£1,685.93
9-Mar	Interest	£0.65				
9-Mar	CF Community Shop - News Letter Sales		£3.95			
9-Mar	Poughill Village Hall – Refurbishment			£400.00		
11-Mar	Service Charges			£4.25		
20-Mar	A Cheriton			£320.00		
20-Mar	D Kingdon			£126.40		
20-Mar	HMRC - PAYE			£31.40		
25-Mar	Poughill Village Hall - Hire			£48.00		
07-Apr	Service Charges			£4.25		
09-Apr	Interest	£0.72				
09-Apr	DALC			£115.70		
13-Apr	A Cheriton			£50.00		

13-Apr	TRF to IAS Account	£1,000.00		£1,000.00		
13-Apr	Four Seasons - Advert		£15.00			
13-Apr	Best Chimney Clean - Advert		£15.00			
14-Apr	Fursdon Estate - Advert		£15.00			
14-Apr	J Akins - Newsletter		£15.00			
14-Apr	Western Venture - Advert		£45.00			
15-Apr	MDDC - Precept		£3,733.00			
20-Apr	D Kingdon			£126.04		
20-Apr	HMRC – PAYE			£31.40		
21-Apr	Pennymoor Singaround - Advert		£30.00			
21-Apr	The Sandford Gate - Advert		£15.00			
23-Apr	M Pike - Newsletter		£8.00			
23-Apr	A Cheriton			£50.00		
30-Apr	Ring of Bells - Advert		£15.00			
Balance					£4330.34	£2,687.30

6.8 Reserves Accounts

Notification of payments and receipts since the last meeting and current financial status.

Date	De Fib		Balance	General		Balance
	Receipt	Payment		Receipt	Payment	
31/03/2026			£637.00			£1,000.00
13/04/2026					£1,000.00	
30/04/2026			£637.00			£2,000.00

7. Governance

7.1 To confirm membership of the Governance Working Group.

7.2 To confirm membership of the Finance & Risk Working Group.

7.3 To confirm membership of the Assets & Amenities Working Group

7.4. To confirm membership of the Planning Committee.

7.5 To nominate Julian Wild as a member of the Poughill Village Hall Trust Committee for a period of 1 year.

8. Planning

8.1 New applications –

8.1.1 Ref: 26/00605/FULL

Proposal: Variation of Condition (1) of planning permission 24/00331/FULL (Retention of a caravan as a temporary agricultural workers dwelling) to extend temporary planning permission for an additional 2 years.

Location: Land at NGR 285531 109541 Edbury Farm Pennymoor

Site Vicinity Grid Ref: 285563 / 109553

Parish: Poughill 40

20.05.26

9. District Councillor/County Councillor Report

9.1 District Council

9.2 County Councillor

10. Correspondence

11. Chair's Report

Future Meeting Dates.

02.07.26, 03.09.26, 05.11.26, 07.01.27, 04.03.27.