

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that a meeting of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 1st June 2026** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 26th day of May 2026

Signed.....*Sheila Woodland*..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. To note any declarations of interest: pecuniary, other registrable interest or non-registrable interest
3. Meeting open to any questions from members of the public – 10 mins
4. Discussion County Cllr Steve Keable & District Clls Rhys Roberts and Josh Wright on any relevant issues
5. To approve the Minutes of the annual meeting held on 11th May 2026
6. To approve the Minutes of an extraordinary meeting held on 18th May 2026
7. To note the Minutes of the Annual Parish Assembly held on Monday 18th May 2026
8. Action Plan
9. Planning
 - (a) Applications

26/00655/HOUSE – erection of a single storey rear and side extension and installation of 2 new window openings on the existing South elevation – Dolby Cottage, 19 Ellerhayes, Hele
 - (b) Approvals/Refusals (received from MDDC)

None
 - (c) Any other planning matters

26/00578/PNAG – Prior Approval for the erection of a building for the harvesting and pressing, blending, bottling and tasting of wine – Land at NGR 297422 103438 North of Little Ford, Silverton – WITHDRAWN
10. Finance
 - (i) Monthly invoices

- Mrs S Woodland – Clerk’s wages/expense reimbursement - £762.60 + expenses (if any)
- Mr D Marsden – Handyman monthly invoice = £673.00

(ii) Any other invoices received since date of Agenda

(b) Other Financial Matters

(i) Little Rec /Little Rec improvements (requested by Cllr Kennard)

(ii) Update re Parish Council Public Liability Indemnity Insurance

(iii) To note documentation has been submitted to the External Auditor (PFK)

(iv) To note Bank Reconciliation for May 2026 (circulated to Cllrs prior to meeting)

(v) To note 32 Day Notice Savings Account has been opened – agree amount to be transferred into this account

(vi) MDDC – Community Asset Transfer

11. Review of Policies

- (i) Equal Opportunities
- (ii) Equality and Diversity
- (iii) Complaints Register

12. Fire Engine House update (re possible provision of a water supply and reinstatement of an electricity supply)

13. Review of Working Groups and Action Plan Leads

14. Road Warden Scheme update (to consider DCC Road Warden Scheme Agreement)

15. To consider timing of Parish Council meetings with a view to possibly changing the day of the meeting

16. Correspondence

- Road Closure Notice – 11th August 2026 – High Street Silverton – repairs to defective manhole cover

17. Matters brought forward by the Chair