

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that a meeting of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 6th JULY 2026** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 30th day of June 2026

Signed.....*Sheila Woodland*..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. To consider application from Sarah Gooding to be co-opted onto the Parish Council
3. To note any declarations of interest: pecuniary, other registrable interest or non-registrable interest
4. Meeting open to any questions from members of the public – 10 mins
5. Discussion County Cllr Steve Keable & District Clls Rhys Roberts and Josh Wright on any relevant issues
6. To approve the Minutes of the meeting held on 1st June 2026
7. Action Plan
8. Planning
 - (a) Applications

26/00715/FULL – Demolition of public house and erection of 5 dwellings and associated works – Ruffwell Inn, Thorverton

26/00771/CAT – Notification of intention to coppice 1 Hazel tree within the Conversation Area – Land at NGR 295688 102725 (The Berry) Church Road, Silvertobn

26/00770/TPO – Application to prune five lime trees, remove basal suckers, remove one dead Lime tree and associated Holly bushes immediately adjacent protected by Tree Preservation Order 94/00012.TPO

(b) Approvals/Refusals (received from MDDC)

Certificate of Lawful Use or Development – use of an existing converted dwelling not built in accord with the Prior Approval (14/01058/PNCOU) for a period in excess of 4 years.

Approval – Erection of a front porch – 17 Oak Close, Silverton

Approval – Change of use of land to an equestrian outdoor horse arena and the retention of a horse shelter and hay barn

(c) Any other planning matters

Information only: Prior Approval for the change of use of an agricultural building under Class Q – Building at NGR 294807 105596 Silverton, Devon

Land North of St Mary's View, Wyndham Road - (requested by Cllr Wright)

9. Finance

(i) Monthly invoices

- Mrs S Woodland – Clerk's wages/expense reimbursement - £762.60 + expenses (£12.10 June Microsoft payment + £1.65: Ringbinder)
- Mr D Marsden – Handyman monthly invoice = £673.00
- Steve Land – strimming brambles and pruned weeds on cobbles in New Barn Lane - £30.00
- Parsons Landscapes Limited – May grounds maintenance - £994.54
- E-on Next – May invoice re electricity at DAAT landing site - £18.29
- Mrs A Hird – repairs to Devon and Union flags - £30.00
- HMRC - £804.84

(ii) Any other invoices received since date of Agenda

(b) Other Financial Matters

(i) To note Direct Debit payments during June.

- Information Commissioner's Office – annual fee - £47.00
- Westcotts LLP – Accountant's monthly fee - £36.00
- Lloyds Bank PLC – monthly fee re savings account - £3.00

(ii) To note transfer of £25,000.00 from current account to savings account

(iii) Quarterly review of financial spent/forecast

(iv) To consider purchase of new public noticeboard

(v) Improvements to the Little Rec (requested by Chair)

(vi) Consider new public Noticeboard for the Square

(vii) Consider Quotation by Evolution Skateparks Limited for a Preventative Maintenance Inspection. In response to damage to the boards having been highlighted by MDDC in their report.

(viii) Consider purchase of Local Council Administration (14th Edition) – £144.00

10. To note Bank Reconciliations for June 2026 (circulated to Cllrs prior to meeting)

11. To consider the length of grass on the Bury and the options available for cutting

12. Review of Policies

- (i) Asset Register
- (ii) Data Protection

(iii) Complaints Register

13. Fire Engine House update – report by Fire Engine House Committee
14. Consider responses from the Richard’s Educational Trust to enquires raised and any update re new Lease (requested by Cllr Kennard)
15. Road Warden Scheme update and o consider DCC Road Warden Scheme Agreement)
16. Update re Emergency Plan
17. To consider timing of Parish Council meetings with a view to possibly changing the day of the meeting
18. June Mini Market Report
19. Correspondence
 - Road Closure Notice – King Street – Monday 24th August 2026 tto Thursday 27th August inclusive.
20. Matters brought forward by the Chair