

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that a meeting of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 7th SEPTEMBER 2026** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this 31st day of July 2026

Signed.....*Sheila Woodland*..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. To note any declarations of interest: pecuniary, other registrable interest or non-registrable interest
3. Meeting open to any questions from members of the public – 10 mins
4. Discussion with County Cllr Steve Keable & District Clls Rhys Roberts and Josh Wright on any relevant issues
5. To approve the Minutes of the meeting held on 6th July 2026
6. To approve the Minutes of the meeting held on 3rd August 2026
7. Action Plan
8. Planning
 - (a) Applications

26/01113/FULL – Demolition of existing stables and erection of stable barn – Old Ruffwell Farm, Thorverton

26/01041/FULL – Change of use of agricultural land to sui generis use for dog walking field and widening of existing access – Land at NGR296047 103352 Roach Lane, Silverton

26/01160/DPO – Application under Town & County Planning (Modification and Discharge of Planning Obligations) Regulations 1992 to seek to modify the terms of a Section 106 Agreement pursuant to planning permission 22/00969MOUT

(b) Approvals/Refusals (received from MDDC)

Refusal Permission In Principle – Erection of one dwelling – Little Morland, Bradninch (26/00955/PIP)

Approval – Demolition of public house and erection of 5 dwellings and associated works – Ruffwell Inn, Thorverton (26/00715/FULL)

(c) Any other planning matters

None as at date of Agenda

9. Finance

(i) Monthly invoices

- Mrs S Woodland – Clerk's wages/expenses reimbursement - £762.60 + expenses (£12.10 July Microsoft payment) = £774.70
- Mr D Marsden – Handyman monthly invoice = £673.00
- E-On Next
- PKF – external audit fee - £378.00
- The Richard's Educational Charity – annual rent re Little Rec for period 29.09.26-28.09.2027 - £10.00
- Silverton Community Hall – Hire of Hall x 16 re Engine House Committee meetings - £128.00
- Silverton Parochial Church Council – grant re grass cutting for financial year 2026/2027 - £1,624.00
- Silverton Parochial Church Council – grant re administration costs for Parish Newsletter for financial year 2026/2027 - £270.00
- Steve Land – grounds maintenance re cobbled path - £30.00

(ii) Any other invoices received since date of Agenda

(b) Other Financial Matters

(i) To note Direct Debit payments during July and August:

- Westcotts LLP – Accountant's monthly fee - £36.00
- Lloyds Bank PLC – monthly fee re Credit Card - £3.00

(ii) Review of contract for electricity supply to Air Ambulance Landing Site

(iii) To note receipt of 14th Edition Local Council Administration book

(iv) To note Bank Reconciliations for July & August 2026 – circulated to Councillors prior to the meeting

(v) To note conclusion of Annual Audit and the "Exceptions" noted by the External Auditor

(vi) Requirement for a new Parish Council website

(vii) To note pay increase for Clerks agreed by NALC backdated to April 2026 – 3.3% per annum increase

(viii) Training – to consider training course(s) available via DALC

(ix) Consider quotations received in relation to refurbishment of Parish Noticeboard

(x) Note result of inspection of Recreation Field by Chair and Cllr Kennard

9. Review of Policies

- (i) Review of Civility & Respect Pledge
- (ii) Asset Register Policy
- (iii) Data Register Policy
- (iv) IT Policy

10. Fire Engine House update – report by Fire Engine House Committee

11. Road Warden Scheme update and to consider DCC Road Warden Scheme Agreement

12. Update re Emergency Plan

18. September Mini Market Report

19. Correspondence

- Email from Oliver Foster re grounds maintenance
- Email from Patricia Allwright re Community Land Trust
- Road Closure Notice – 30.09.2026 to 02.10.2026 for maximum of 5 days – Parsonage Lane, Silverton

20 Matters brought forward by the Chair