

SILVERTON PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice that a meeting of Silverton Parish Council will be held at the **SILVERTON COMMUNITY HALL** on **MONDAY 5th OCTOBER 2026** at **7.30 p.m.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below:

DATED this day of September 2026

Signed.....*Sheila Woodland*..... Clerk to the Parish Council

MEMBERS ARE REMINDED OF THE NEED TO MAKE DECLARATIONS OF INTEREST PRIOR TO ANY DISCUSSION WHICH MAY TAKE PLACE

1. Apologies for absence
2. To note any declarations of interest: pecuniary, other registrable interest or non-registrable interest
3. Meeting open to any questions from members of the public – 10 mins
4. Discussion with County Cllr Steve Keable & District Clls Rhys Roberts and Josh Wright on any relevant issues
5. To approve the Minutes of the meeting held on 7th September 2026
6. Action Plan
7. Planning

(a) Applications

26/01244/House – Erection of rear extension following removal of existing conservatory – 16 Church Road, Silverton

26/01223/LBC – Listed Building Consent for the removal of cement mortar pointing to external masonry elevations and repointing using traditional lime putty mortar mix – Leigh Cottage, Leigh Barton, Silverton

(b) Approvals/Refusals (received from MDDC)

Approval – substitute plans relating to alterations to the roof – 76 Wyndham Road, Silverton (26/00926/HOUSE)

(c) Any other planning matters

None as at date of Agenda

8. Finance

(i) Monthly invoices

- Mrs S Woodland – Clerk's wages/expenses reimbursement - £762.60 + expenses

(£12.10 September Microsoft payment) = £

- Mr D Marsden – Handyman monthly invoice = £673.00
- HMRC – Tax and NI payments – Quarter 2 - £804.84
- Silverton Community Hall – Annual fees (April 2025 – March 2026) - £228.00

(ii) Any other invoices received since date of Agenda

(b) Other Financial Matters

(i) To note Direct Debit payments during September:

- Westcotts LLP – Accountant's monthly fee - £36.00
- Lloyds Bank PLC – monthly fee re Credit Card - £3.00
- **Any others?**

(ii) Consider Evolution Skateparks Limited annual condition report re skatepark

(iii) Update re new Parish Council website

(iv) Update re electricity supply to Air Ambulance Landing Site

(v) To note Bank Reconciliations for September 2026 – circulated to Councillors prior to the meeting

(vi) Training – requests for training from Councillors

(vii) Update re refurbishment of Parish Noticeboard

(viii) Email from Secretary of FOSS re possible funding towards larger-scale projects

(ix) Consider possible re-appointment of Penny Clapham as the Parish Council's Internal Auditor and her Contract for 2027

9. Review of Policies

(i) Website Policy

(ii) Press & Media Policy

10. Fire Engine House update – report by Fire Engine House Committee

11. Update re Emergency Plan

12. October Mini Market Report and consideration of Rota going forward

13. Correspondence

- Email from Laura Hetherington re St Mary's Church and its community engagement activities
- Email re Westbank's 40th Anniversary Showcase Event – 13th October 2026 between 10.00 and 15.00 – drop in event,

14. Matters brought forward by the Chair