BRAMPFORD SPEKE PARISH COUNCIL

c/o 11a Hillcrest Road
Silverton
EX5 4JS
Tel: 07811938614

I hereby give notice of a meeting of Brampford Speke Parish Council to be held on **Tuesday 3rd November 2026 at 7.30pm at Brampford Speke Village Hall,** to which Councillors are summoned.

Members of the public are welcome to attend the meeting and may speak at the Public Question Time. Members of the public wishing to ask a question at public question time can send the question to the Clerk 24 hours before the commencement of the meeting and the Chairman will read this out on your behalf if you cannot attend in person.

Tracy Watkins
Parish Clerk
Brampford Speke Parish Council

28th November 2026

Brampford Speke Parish Council: Cllr S Luxton (Chair), Cllr E Hollingsworth, Cllr R Tillett, Cllr A Ferns (Vice Chair), Cllr I Bannister, Cllr G Wright and Cllr G Dawe

As detailed in the Council's Press & Media policy:
Most papers that have been circulated to councillors will be available (on request) to members of the public at or after the council meeting.

AGENDA

1. **Apologies** - To receive any apologies for absence

2. **Declarations of Interest Under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

3. **Minutes**
The Minutes of the Ordinary Parish Council meeting on 1st September 2026 to be adopted and signed as a true record.

4. **Public Question Time**
Up to 5 minutes **Public Question Time** for members of the public to bring forward any issues not on the agenda (where a matter is already on the agenda members of the public will be given an opportunity to speak when that item is considered, within the framework of the Council's standing orders). Where a decision is required, the issue will be placed on the following agenda.

5. Affordable Housing

To receive any updates on potential housing initiatives within the Parish.

6. Planning

The following planning consultations have been received since the last meeting:
Councillors have the option to discuss any applications received after the agenda has been published.

7. Lead Councillor Updates
To receive an update from the Lead Councillors on the following:

- Verges – Cllr Luxton
- Trees & Natural Environment – Cllr Hollingsworth
- Highways and Traffic Management – Cllr Tillett
- Communications – Cllr Ferns
- Footpaths – Update from the Footpath Warden and Cllr Bannister

8. Village Hall
To receive an update from Councillor Tillett.

9. Financial Items
To receive the accounts summary to 31st October 2026 (previously approved by Cllrs Luxton, Tillett and Hillson).

To **NOTE** the following payments were approved remotely in accordance with Financial Regulations :

2 x Payments to HMRC (PAYE Qtrly payment) 2 x Payments to Tracy Watkins
(September and October salary and expenses)
1 x payment to Zurich of £264.00 on 07.09.2026 for insurance premium
2 x payment of £4.99 to Santander for bank charges (20.09.2026 and 20.10.2026)
1 x payment to Sowdens for verges of £480.00 on 09.09.2026

Note: Payments approved by Councillors S Luxton, w Honan and R Tillett in accordance with the Financial Regulations.

Council to **NOTE** that the following payments have been received:
Payment of £4375.00 Precept received from EDDC on 01.09.2026

The bank balance as at 31st October 2026 is £ XXXXXX

10. Budget & Precept
To approve the budget for 2027-28 and agree Precept claim for January 2027. Budget spending has already been circulated to Councillors.

11. EDDC Update

To receive an update from Cllr F King, East Devon District Council. Cllr Kings latest report has already been distributed to councillors.

12. DCC Update

To receive an update from Cllr Nat Vanstone and Cllr Henry Gent, Devon County Council. Cllr Gent's latest report has already been circulated to councillors.

13. Policies for re-adoption

The following policies are due to be re-adopted. The policy documents have already been sent to Councillors by the Clerk for perusal;

- Financial Regulations
- Equality & Diversity
- Health & Safety

14. Other information/correspondence received for possible action/discussion

- Speke Up Submissions
- SWW works on Burridge Hill
- Fallen tree on EVW
- Community Payback Scheme – update from Cllr Hollingsworth
- NALC have recently published the new pay scales for Local Government Employees which is backdated to April 2026. The clerk is requesting that the pay rise is honored and increase her pay scale to SCP Level 23. The request is also, due to rising domestic energy costs, to approve an increase to the working from home allowance to HMRC agreed rates of £6 per week.

15. Date of the next meeting(s)

- Next Meeting on Tuesday 5th January 2027 @ 7.30pm in the Village Hall