

# CRUWYS MORCHARD PARISH COUNCIL

Parish Council meeting was held in Cruwys Morchard Parish Hall on Thursday 9<sup>th</sup> February 2017 at 8 p.m.

## 1 MEMBERS PRESENT

Mrs S. Smyth (Chairman), Mr. D. Berry, Mr G. Hall, Mr M. Lake, Mrs J. Mitchell, Mr G. Kingdom, Mr. N. Baker, Cllr P. Colthorpe (District Councillor)

## 2 APOLOGIES FOR ABSENCE

Cllr M. Squires (Other meeting to attend)

## 3 NON-ATTENDANCE

Mr A. Chave

## 4 MINUTES OF PREVIOUS MEETINGS

The minutes of the meeting held on 12<sup>th</sup> January 2017 had already been circulated prior to the meeting.

**Proposal:** Agreement to the content of the minutes was proposed by Mr. Berry and seconded by Mr. Lake and was unanimously agreed by the meeting and duly signed by the chairman.

## 5 DECLARATION OF INTEREST

None

## 6 MATTERS ARISING

The clerk stated that Cllr Squires advised her that, because of the length of the delay, it would be best for the Parish Council to source their own replacement village road sign for Pennymoor and then apply for monies from the Locality Fund. The clerk was in the process of getting some quotes.

## 7 PLANNING APPLICATION (17/00056/FULL) – Retention of first floor store over existing timber machinery repair bay at Pennymoor Timber, Pennymoor.

A short discussion took place.

**Proposal:** Mr Lake proposed and Mrs Mitchell seconded agreement to this application and the meeting unanimously agreed.

## 8 PLANNING APPLICATION (17/00099/FULL) – Erection of a poultry unit (830 sq.m) at land at Hele Barton Farm, Black Dog.

A short discussion took place.

**Proposal:** Mr Berry proposed and Mr Kingdom seconded agreement to this application and the meeting unanimously agreed.

## 9 VAT REFUND

The clerk reported that she had made a claim for a VAT refund from HMRC for the previous 3 years and £144.73 had been received.

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**10 DEFIBRILLATOR**

Mrs Smyth stated that the defibrillator for Nomansland had been ordered and received. The monies raised by the Nomansland Village People of £1242.45 had been paid to the Parish Council. Mrs Smyth was in the process of completing a Locality Fund grant application for the rest of the monies required.

The clerk stated she had received an invoice for the Defibrillator for £1512.00 and a cheque was duly drawn and signed by the chairman and clerk.

**11 AUTO ENROLMENT**

The clerk explained that Government had introduced a Work Place Pension scheme called Auto Enrolment which every employer must comply with. There are 3 criteria requirements for an employee to automatically join a workplace pension and as the clerk only complies with two of them, she is not required to automatically join a pension scheme, however, all employees must be sent a letter explaining that they have the choice to join a workplace pension if they want to.

The Staging Date (Auto Enrolment start date) for Cruwys Morchard Parish Council was 1<sup>st</sup> February 2017 and Mrs Smyth signed the required auto enrolment letter advising the clerk of her rights.

The clerk stated that she had completed the compliance requirements on-line and had received confirmation from the Pension Regulator.

**11 HIGHWAY PROBLEMS**

The following highway problems were reported:

- A manhole cover appears to have collapsed outside Pennymoor Timber. It is thought it was a South West Water cover.
- There is a wall that is leaning that needs some attention at Pennymoor Cottage.

Meeting closed 8:50 p.m.

Signed (Chairman)..... Date.....