

The members of Morebath Parish Council are summoned to the following meeting  
**Agenda for the meeting of Morebath Parish Council**  
**to be held in the Village Hall, Morebath on Tuesday 09 September 2014 at 7.30pm**

MEMBERS

Cllr Andrew Moore (Chairman) Cllr Tony Conway (Vice Chairman) Cllr Merv Adams (\*)  
Cllr Jose Chorley (\*) Cllr Peggy Reed Cllr Colin Rowland (\*) Cllr John Westcott

**Cllr Polly Colthorpe** - County & District Council Representative  
**Cllr Ray Stanley** - District Council Representative

Members of the public are also invited to attend and have the opportunity to speak in item 5 only

1. Clerk appointment (AM)
  - a. Suitability for the post of Financial Officer (Risk assessment)
2. Apologies
3. Declaration of interest
4. Dispensation for councillors
5. Open Forum – members of the public and councillors with an interest have the opportunity to address the meeting (limiting their contribution to 3 minutes)
6. Minutes of the meetings held on 29 July 2014  
**To be agreed as true and accurate record and to be signed by the Chairman**
7. Reports
  - a. County Councillor (PC)
  - b. District Councillor (RS)
  - c. Police
  - d. P3 update
8. Planning Advisory Committee authorisation
  - a. Currently the Parish Council shows on the web site a process for responding to Planning Applications provided by MDDC **Discuss**
  - b. It is **proposed** that the Council adopt this process, as shown on the web site, for responding to Planning Applications provided by MDDC **Vote required**
9. Personnel Subcommittee authorisation
  - a. It is **proposed** that the attached terms of reference apply to the Personnel Committee **Vote required**
10. Standing Orders
  - a. It is **proposed** that the attached Standing Orders, as provided by Devon Association of Local Councils, are accepted by the Council **Vote required**
11. Code of Conduct
  - a. Confirmation adopted on 11/09/12 and that all councillors have a copy **Response**
12. E-mail communication
  - a. Agenda and minutes
    - i. To **agree** the electronic communication by e-mail of Council business
13. Morebath Play Area
  - a. Audit of Play Area installation (AM)
    - i. Update on the financial position of the project
  - b. Completion of project (CR)
    - i. Waste bin, Hedging, Maintenance plan, and any additional matters
  - c. Handover to Play Area Committee
    - i. It is **proposed** that a formal agreement be set up between the Parish Council and the Play Area Committee to delegate responsibility for the management of the area and that discussions take place to define this agreement. **Vote required**
    - ii. It is **proposed** that all ongoing costs, and the costs of any legal agreement, are the responsibility of the Play Area Committee. **Vote required**
    - iii. It is **proposed** that the Parish Council provide a representative on the Play Area Committee and that this person be appointed annually. **Vote required**

- iv. It is **proposed** that the Parish Council reserved the right on the use of this area of land as a Play Area subject to the proper management of the area. **Vote required**
14. Village Hall – update (TC)
15. Website  
a. Website maintenance (AM)
16. First Aid training (AM)  
a. The chairman will make a **proposal** regarding funding of First Aid training **Vote required**
17. Highways  
a. Winter salt proposal (MA)  
b. Graffiti at Timewell Hill (MA)  
c. Bus shelter maintenance (MA)  
d. Moor Farm Railway Bridge (MA)
18. Community Plan (AM)  
a. The way forward
19. Actions delegated to the clerk  
a. Respond to Landscape sensitivity Study (Clerk - letter)  
b. Letter re Iron Man litter 2014 (Clerk – letter)  
c. Heritage Assets (AM e-mail)  
d. Signs for commemorative trees (contacted MA)
20. Parish Council Assets  
a. To confirm the value of assets held by Morebath Parish Council  
i. Listed as £8925 on 31 March 2014 **Information required**  
ii. Insurance cover is held on the following :-  
a. 2 bus shelters £5394.37  
b. 3 seats £1429.43  
c. Car park lighting £2369.00  
d. Gate and fencing £7500.00  
b. Any land owned by the Council **Information required**  
c. Play Area asset value  
i. To **agree** a value, or to **agree** a process to value this area of land
21. Finance (Clerk)  
a. Bank balance to date £  
b. M French (Clerk) Hours to be supplied  
c. Cash Book  
d. Income and Expenditure account  
e. Budget 2015/16  
i. Administration, community, and ongoing costs  
f. Bank mandate signatories **Information**  
i. Currently 3 signatories Cllrs Adams, Chorley, and Rowland
22. Planning  
a. 14/01048 comments to MDDC (JW)  
b. Distribution of application documents (JW)  
c. Update on any other planning issues
23. Points of information  
a. (letter) MDDC – Landscape Sensitivity Assessment Supplementary Planning Document Scoping Report (replied 13/08/14)  
b. (e-mail) DCC – Consultation on Waste Management Plan  
c. (letter) MDDC – 2015/16 Parish Precept – Council Tax Reduction Scheme
24. Date of Next Meeting  
a. Parish Council Meeting Tuesday 12 November 2014 in Village Hall at 7:30pm

.....*Martin J French*..... Martin J French (Clerk) Dated:- 01 September 2014  
(\* ) Bank Mandate Signature