

The members of Morebath Parish Council are summoned to the following meeting

**of Morebath Parish Council**  
**to be held in the Village Hall, Morebath on**  
**Tuesday 14<sup>th</sup> March 2017 at 7.30pm**

MEMBERS: Cllr Jeffrey Andrew (Chairman), Cllr Tony Conway (\*), Cllr Merv Adams (\*),  
Cllr Bob Hatton Cllr Peggy Reed (\*) Cllr John Wescott (\*)

**Clerk: Karen Ward**

**Invited**

**Cllr Polly Colthorpe** - County & District Council Representative

**Cllr Ray Stanley** - District Council Representative

**Cllr Andrew Moore** - District Council Representative

Members of the public are also invited to attend and have the opportunity to speak in item 6 only

**AGENDA**

**Meeting protocol**

**7:30pm – 8.00 pm**

1. Apologies
2. Declarations of interest
3. Dispensation to councillors
4. Vacancy on Morebath Parish Council: To consider and vote on applicants for co-option on to the Parish Council (closing date for applications 7th March 2017)
5. Minutes of the meetings held on 10th January 2017 (minutes have been circulated)
  - a. To be agreed as true and accurate record and to be signed by the Chairman
  - b. Actions arising – not on the agenda:
    - Police: Clerk to contact the Police in order to receive regular crime updates (Clerk).
    - Flood resilience: Write to relevant households informing them they may be eligible for flood defence grants, and providing contact details, and include details on the website (Clerk). – *note: it is understood that 3 residents have contacted MDDC for further information.*
  - c. Action arising – elsewhere on the agenda:
    - Village improvements: Contact the Village Hall Committee to ask there if interest in a joint improvement scheme to village centre (Cllr Andrew)
    - Village improvements: Provide a brief to the Planting Committee to consider options for the site within the provisional budget set, including consulting local residents on any proposals, and report back at the next meeting (Cllr Andrew).
    - Noticeboard: Investigate further a freestanding, 2 panel (one closed, one open), aluminium frame with “Morebath Parish Noticeboard” header replacement noticeboard. Detailed designs and costings to be reported back at the next meeting (Clerk).
    - Village improvements: Submit a grant application to the Locality Fund, once a plan has been developed (Clerk).
    - Communications: Investigate whether the publishing dates of Signpost align with Council meetings, and the costs of producing a separate 1 sheet insert (Cllr Hatton).
    - Communications: Provide a 1 side of A4 truncated version of the minutes (Clerk).
    - Traffic calming: Request further information on public consultation, costings and timescales from DCC (Cllr Hatton).
    - Grass cutting: Contact MDDC to ask when the cuts are to take place, in particular will there be a cut in March (Clerk)
6. Open Forum – members of the public, and councillors with an interest have the opportunity to address the meeting (limiting their contribution to 3 minutes)
7. Reports
  - a. County Councillor (PC)
  - b. District Councillor (RS) (AM)
  - c. Police (PCSO)

8. Morebath Cricket Club: to consider a request from the Cricket Club to support their applications for Viridor and Sport England grant funding

**Items for discussion and decision**

**8:00pm – 9:00pm**

9. Improvements to centre of Morebath: to feedback on action from January meeting
- To note progress on the bid for Locality Funding (Clerk)
  - To consider a proposal on improvements to the village centre (Cllr Andrew)
  - To consider quotes on a replacement noticeboard (Clerk)
10. Communication Working Group: recommendations (BH)
11. Traffic calming: update (BH)
12. Footpaths: ongoing work and proposals (BH)
- Millennium trees
13. Environment: update (JA)
- To consider a proposed timing from MDDC for this year's grass cutting.

**Finance, Planning & other organisational matters**

**9:00pm – 9:30pm**

14. Planning
- Notifications from Mid Devon District Council:
    - 16/01739 Land and Buildings north of Brockhole Cottage, Timewell Hill erection of an extension to existing agricultural livestock building – not permitted
    - 16/01786 Velthams vehicular access – permitted with conditions
  - Planning applications received since last meeting
    - 17/00109 Hukley Hill Farm, Bampton - Certificate of lawfulness for the existing use of a building as a residential dwelling and associated use of land as residential garden and parking area for a period in excess of 4 years – “no comments” submitted
    - 17/00091 Timewell House, Morebath - Alterations to include repair of existing outbuildings, erection of a haystore, and re-profiling of garden – “no comments” submitted
    - 17/00092/ Timewell House, Morebath - Listed Building Consent for alterations to include demolition of a wall, repair of existing outbuildings, erection of a haystore, and re-profiling of garden - “no comments” submitted
15. Finances 2016/17 (Clerk)
- Current financial position
  - Payments to approve:
    - K Ward – wages and expenses £233.69 (incl transparency code work)
    - HMRC - £54.80
    - WC Dart - £198.00 car park grass cutting
    - Cove Garden Nursery - £151.05 + VAT for Bridge Area planting
16. Transparency Code – Clerk to update the Council on progress, and the Council to consider applying for further grant to purchase a laptop and scanner.
17. Other items to note only
- Riverside Hall – request for support for further TAP funding for new curtains / painting – email of support sent 31/1
  - Exebridge Toll – request for support by Dulverton Town Council for clearer signage for lorries approaching the junction from Tiverton direction – email of support sent 1/2
18. Dates of future meetings:
- Annual Parish Meeting Tuesday 9<sup>th</sup> May 2017, 7pm
  - Annual General Meeting Tuesday 9<sup>th</sup> May 2017, 7.30pm
  - Tuesday 11<sup>th</sup> July 2017, 7.30pm
  - Tuesday 12<sup>th</sup> September 2017, 7.30pm
  - Tuesday 14<sup>th</sup> November 2017, 7.30pm
  - Tuesday 9<sup>th</sup> January 2018, 7.30pm
  - Tuesday 13<sup>th</sup> March 2018, 7.30pm

Karen Ward (Clerk) Dated: 7 March 2017

(\*) Bank Mandate Signature

**Morebath Parish Council – 14 March 2017**  
**Supporting information**

**Agenda item 9.b Village Improvements**

Draft Plan from Cllr Andrew emailed to members on 27 January 2017.

Draft Plan for the Centre of the Village

Objective

- \* To improve the appearance and amenity of the centre of the village

Principles

- \* Any work undertaken should not affect the visibility of drivers entering and leaving Valley View.
- \* Any development should not encroach on the area where a tent for the Village Fete might be erected.

Work Programme and Estimated Costs

Planting on the grass area to the side of the Village Hall (Rothwell Land)

- \* Removal of Grit Box to Car Park £50
- \* Removal and disposal of Concrete Posts £50
- \* Purchase and planting of low-growing shrubs £200
- \* Soil preparation, fertiliser and mulch £50

Construction of a path to the Post Box and Village Noticeboard

- \* Purchase of 6 concrete slabs £50
- \* Installation and Materials £100

New Village Noticeboard

- \* Purchase of Two Panel Freestanding Post-Mounted Noticeboard plus Header including delivery £1450
- \* Installation and Materials £50

Village Hall Front

- \* Purchase and planting of low growing shrubs to side of steps £80
- \* Soil preparation, fertiliser and mulch £20
- \* Replace bollards with new ones already purchased £0
- \* Installation and Materials £100

Village Hall Rear

- \* Purchase of two new removable bollards including delivery £250
- \* Installation and Materials £50

Total Estimated Cost £2500

Current Budget allocated by Parish Council from Precept -£500

Balance to be found £2000

**Agenda item 9.c Noticeboard**

Introduction

1. At the January meeting the council considered options for a new noticeboard for the village and agreed to:

*“investigate further a freestanding, 2 panel (one closed, one open), aluminium frame with “Morebath Parish Noticeboard” header replacement noticeboard. Detailed designs and costings to be reported back at the next meeting”.*

2. Three companies were contracted and asked to provide a quote from their respective low-mid range noticeboards and also to quote for delivery and installation.

### Estimates received

3. The following estimates were received – please note figures exclude VAT and copies of the quotes, specifications and designs will be presented at the meeting.

Company	Cost of noticeboard	Delivery only	Installation	Notes
Parish Noticeboard Company	£875.00	£50.00	£395.00	
Noticeboard Company	£1169.00	£10.00	Not quoted	This is an identical product to the Parish Noticeboard Co. Quote stated “dark blue colour” but green is available.
Greenbarnes	£1174.55	£87.83	£625.00	2 lockable doors only

### Installation costs

4. If the new noticeboard is installed as part of proposals to improve the centre of the village (still subject to approval and funding), then the installation costs would form part of the project. However, if these proposal does not move forward, then it is provisionally estimated that installation by a local contractor would cost £95.

### Village improvements

5. Given the preferred placement of the noticeboard is next to the post box, the council could consider the replacement noticeboard either as part of other proposals for the village centre or as a standalone investment.

### Funding

6. The council has submitted a bid to the Locality Fund for improvements to the centre of Morebath village which included an initial estimate of £1500 for the cost and installation of the replacement noticeboard. Should the bid not be successful, or the village improvements proposal does not proceed, the council’s Amenity Reserve currently has a balance of £3400 that could be used to purchase the noticeboard.

### Recommendations

7. That the council notes the quotes received for both purchase and installation.
8. That, subject to Locality Fund application being awarded, the council accepts the quote from the Parish Notice Board Company £925.00 + VAT for purchase and delivery of the noticeboard and a provisional estimate of £95 for installation.
9. That, should the Locality Fund application **not** be awarded, the council either:
  - a. approves the use of the Amenity Reserve for the purchase and installation costs; or
  - b. defers a decision until the May meeting.

### **Agenda item 13.a Grass cutting**

Response from MDDC regarding timing of cuts:

“The timing of the five cuts is up to the Parish, if you would like us to cut in March I would suggest: 1 cut March, 1 cut April, 1 cut May, 1 cut July, 1 cut September”

K Ward  
Clerk, 1 March 2017