

Newton St Cyres Parish Council

Minutes of Newton St Cyres Parish Council Meeting held in the Parish Hall Clubroom on Thursday 6 April 2017

The meeting commenced at 7.30pm

Members present

Cllr D Baker (Chair)	Cllr G Quicke
Cllr K Anstey	Cllr A Reeves
Cllr J Baker	Cllr C Southcott
Cllr J Enright	Cllr P Taylor

In attendance: J Hole, Parish Clerk, Cllr P Hare-Scott, MDDC, Cllr M Squires (arrived 8.10 pm), 6 members of public

Business to be Transacted Public Participation

- I. Police Report from PCSO Nikki Payne
01/03/2017 – 04/04/2017 – no crimes recorded
Incidents reported: 2 x erratic driving, 1 x harassment, 3 x missing persons, 1 x highway disruption – debris on road, 1 x dangerous driving on A377, 2 x cows on road, 1 x sheep on road, 1 x dog on road, 1 x road traffic accident – hit and run on A377.
I would like to extend thanks to the community for their assistance and understanding in relation to Peter Giles. During highway disruption, the search and the investigation the community were very supportive of the police activity taking place.
- II. Public Question Time
Were there any plans to replace the trees that had been cut down in Court Orchard/Station Road? Cllr D Baker reported that the trees had been cut down to allow a footpath between the site and the road and there should be some tree planting alongside the new footpath. In addition, the housing development would have a village green in the centre and trees would be planted as part of that.
Were there plans to rotovate all allotments? It was confirmed that rotovation would only take place when a new tenant was found. The new tenant did not require their plot to be rotovated so there were no plans to rotovate.

Formal Business

01/04/17 Apologies

Cllr S Parker (recovering from illness) and Cllr M Squires would arrive late.

02/04/17 Declaration of interest

Cllr G Quicke - Item 4.1 - 17/00152/HOUSE
Cllr D Baker - Item 5.3.4 – cheque
Cllr P Taylor- Item 9.1 re Boniface Trail

03/04/17 Minutes of the Parish Council meeting held on Thursday 2 March 2017

Agreed and signed as a true record

04/04/17 Mid Devon District Council

- 4.1 Planning Applications:
17/00009/HOUSE- erection of single story side extension after demolition of existing store and single storey extension linking house to garage at Compass House Newton St Cyres – no comment

17/00428/HOUSE - erection of extensions and other alterations following demolition of existing extensions at Hunters Lodge, West Town Road, Newton St Cyres

Five councilors had visited the site as it was difficult to tell from the online plans how high the proposed new roof would be. Standing order were suspended and the applicants next door neighbour was asked for comment. He was happy with the plans he had seen. Standing orders were reinstated. Councilor's resolved to support the application.

17/00152/HOUSE - creation of new vehicular access for off street parking following demolition of existing wall at Lindisfarne, 36 West Town Road, Newton St Cyres

Cllr G Quicke left the meeting. Councilors had visited the site following the site visit to Hunters Lodge. Cllrs resolved there was no comment and Cllr G Quicke rejoined the meeting.

17/00443/ADVERT – Advertisement consent to display 1 non-illuminated fascia sign at A377, South of Newbridge Cross, Langford Road, Langford, Newton St Cyres

It was noted that the sign was already in place. Landowner consent had been obtained so the sign would not be covered by the Parish Council's zero tolerance policy. Cllrs resolved to make no comment.

17/00512/HOUSE- erection of a detached double garage and car port following removal of garden shed at 5 Creedy View Newton St Cyres Exeter EX5 5AU

Councillor viewed the online plans projected onto the screen. Cllr D Baker had been informed that several neighbours were objecting to the application. Cllr J Baker proposed an objection, seconded by Cllr A Reeves with all in agreement. Objection based on the fact that the proposed building was in the front garden i.e. in front of the building line and was very large, thus possibly blocking the view and light qualities for neighbouring properties.

Since the agenda had been sent out, an application for listed building consent had been received. Cllrs agreed to consider the application at this meeting.

17/00302/LBC – Repair of damaged wall with block and render to match existing at 1 Broadgate Cottages, Newton St Cyres – no comment.

4.2 Planning Decisions:

16/01836/MARM - Reserved Matters (layout, scale, appearance and landscaping) for the erection of 25 dwellings with parking and open space, following outline approval 14/01332/MOUT at land east of Station Road, Newton St Cyres – permission granted

17/00155/CAT - Notification of intention to remove 1 Douglas Fir/groups of Leylandii hedges within Conservation Area at Hunters Lodge, West Town Road – permission granted

4.3 To note and consider any response to consultation on updated Parish Council Charter and Planning Carter

The two documents had been circulated to councillors. Cllr P Hare-Scott noted that the District council was trying to ensure closer working with parishes. There were no comments

4.4 Report from Cllr P Hare-Scott

MDDC finished last year on budget and was hoping to be amongst the first district council to publish its accounts. The local plan had been submitted on 31 March as planned. Garden Village status had been granted for 5000 homes to be built near Kentisbeare. A planning application for 300 homes at Peddlers Pool in Crediton had been submitted. MDDC had taken part in a peer review and this had gone well. Councillors asked Cllr P Hare-Scott if any account was taken of the impact extra traffic generated by new developments north of the parish would have on Newton St Cyres? Cllr P Hare-Scott said it was a consideration, but the district council was under pressure to build new homes, so had little choice. Cllr P Taylor suggested more bus services, perhaps subsidised by developers, should be considered together with park and ride and greater train services. Cllr D Baker had recently written to Mel Stride, MP to ask him to lobby to ensure that councils are required to look at infrastructure not only in the development area but also in the travel to work area and had pointed out concerns for poor air quality in Newton St Cyres caused by extra traffic. Cllr P Hare-Scott was asked to find out if it would be possible to conduct an air quality monitoring programme in Newton St Cyres. He also undertook to find out how much S106 money might be generated by the Kingswood Home development in Station Road.

05/04/17 Finance

5.1 To approve signatures for this month's cheques

Cllr K Anstey and Cllr J Enright

5.2 Parish Council Receipts Current Account:

Item	Payee	Purpose	Amount £
5.2.1	Various	Allotment rent	360.00
			£360.00

5.3 Parish Council Payments Current Account:

These were agreed as:

Item	Payee	Purpose	Amount £
5.3.1	DALC	Annual membership	204.36
5.3.2	Signs Express	New sign for noticeboard at Sandown Lane	32.50
5.3.3	Ian Salter	Bus shelter cleaning	32.00
5.3.4	D Baker	Stain/sealer/lawnseed/flower baskets	104.03
5.3.5	Parish Hall	Payment for mini market	4.00
5.3.6	Parish Hall	Room expenses January – March 17	40.00
5.3.7	J Hole	Salary & expenses	291.54
			£708.43

5.4 Balances:

5.4a Parish Council Current Account balance: £9,781.04

5.4b Parish Council Reserve Account balance: £841.27

5.4c Parish Council Footpaths Account: £407.29

5.5 Financial Statement and Budget Monitor and unaudited accounts for 2016/17

These were noted.

5.6 To consider quotes: 5.6a Fingerpost repair to broken sign post opposite Station Road £95.00 and £60.00 to paint. It was resolved to repair and paint the fingerpost

5.6b Paint outside of BT kiosk £290.00 each – it was resolved to paint both kiosks starting with the kiosk at the Beer Engine. A tin of primer and red paint had been supplied free of charge by BT and it was hoped this would be enough to paint both kiosks. **Clerk to instruct contractor**

5.7 To consider re-assigning the PC Reserve Account to be the resurfacing account for the parish hall car park. £750.00 from PC and Parish Hall to be paid in each year.

This was resolved

5.8 Grant to Parish Hall budgeted as £800.00. To agree to pay £750.00 to re-assigned account and pay the Parish Hall the balance of £50.00. (PC and Parish Hall contributions total £1,500.00. Actual payment to re-assigned account £658.73 as balance is already £841.27)

This was resolved

Break in procedures for signatories to sign cheques for payment

06/04/17 Matters raised by the Chair

6.1 Update on ANPR camera

Cllr D Baker had visited Rodborough in Gloucestershire and had spoken to the councillor in charge of the ANPR camera. The system provided a vast amount of information and took a photo of each passing vehicle from either direction. The camera had led to a reduction in the number of speeding vehicles. The camera was not licenced by the Home Office, so could not be used for prosecution, but worked in the same way as speedwatch, with a warning letter sent to speeding drivers. A data controller was in charge of the information. The cost of the system was £7,500.00 plus £200.00 per year maintenance. The system was custom built and could be viewed at www.safe-speed.com. Cllr D Baker had written to Elaine Hartley, Police Speedwatch Co-ordinator to request a meeting with her and the Police and Crime Commissioner, to find out if Devon and Cornwall police would support the project and if so, the next step.

07/04/17 Councillor's Reports

7.1 Areas of Responsibility Report

7.1a Surgeries: Matters raised on 4 February 2017

i) Trailer parked in Tytheing Close – Cllr A Reeves to check if vehicle was still there

ii) Pot holes in Godolphin Close - Clerk had reported these to DCC

iii) Rubbish bags on Lilly Lane- Cllr K Anstey would report

7.1b Matters raised on 1 April 2017

i) What would happen to the existing school site once the school had moved? If developed, one bedroom flats would be welcomed. Cllr D Baker reported that he had requested a meeting with the Education Department and Cllr M Squires to discuss the future of the old-school site, but the meeting could not take place until after the May County Council elections.

ii) There was a suggestion that Church Lane should be one way from the A377. However, this would cause a problem for large vehicles which would not be able to turn right from the church.

iii) Geoff Jackson requested he be kept informed of when the defibrillator would be moved into the BT kiosk. He pointed out that only adult defibrillator pads are stocked and it is advisable that child pads are used for children. As this was advisory only and adult pads could be used for children it was agreed to take no further action.

Next surgery: 6 May Cllr G Quicke to attend

Noticeboard- the noticeboard at Tytheing Close had been repaired. The new noticeboard had been put up in Sand Down Lane. **Clerk to find** out where the old noticeboard was.

Seats – Cllr D Baker would stain the seats after Easter

Village Green – Cllr D Baker had weed treated the green. It was too late now to prune the tree on the green and this would now take place in the autumn

Allotment – there were two new tenants and all rent had been received.

Parish Hall – the committee had discussed ideas for running a mini market and had agreed to consider running a mini market in conjunction with the current coffee mornings with mini market stalls in the Club Room. This would be considered again in 2018 after some research had been carried out over the summer to find out what is available at other local markets.

Footpaths – Cllr D Baker would speak to Cllr S Parker about how much he would be able to do with regard to footpaths. If necessary each councillor could take responsibility for a particular footpath to include regularly walking the paths and reporting any problems to the Clerk. Problems could be dealt with by the Thorverton handyman who could also trim paths if necessary.

Recreation Ground – the AGM would take place on 21 June

Station – Cllr D Baker had written to Mel Stride, MP to request that if the Okehampton route is reinstated to consider adding in extra train stops at Newton St Cyres.

Press – The annual report and summer newsletter would be due soon. Cllr J Baker reported that Colebrooke Parish Council had purchased pink biodegradable paint to paint around dog mess. **Clerk to find out** costs and order dog mess bags as agreed at the last meeting

Development Group – another meeting was scheduled for the end of April

Arboretum – had held a welcome day on the 18 March concentrating on prevention of dog mess. The AGM was on 17 May

Training – Cllr P Taylor still intended to write a briefing note on CIL

08/04/17 Clerk's Report

8.1 Update on arrangements for Annual Parish Meeting on 27 April 2017

Several written reports had been received and five organisations had requested tables. Cllrs Baker would buy the refreshments.

8.2 Local Council Award Scheme – actions required for application to next level

8.2a Councillors to provide councillor profiles for website;

Councillors agreed to provide short profiles (50 words max)

8.2b Consider group photo taken at APM - agreed

8.2c Updated grant awarding policy, new Health and Safety Policy Statement and evidence of helping plan for community future

These had been circulated. The policies would be considered at the annual council meeting.

Clerk to publish evidence re community planning on website.

8.2d Action plan from 2017 to 2020

This had been circulated and was agreed. **Clerk to post on website.**

09/04/17 Parish Council

- 9.1 To consider a project to notify to MDDC in order that S106 monies can be allocated. Possible projects include footpath from new school to Recreation Ground and Boniface Trail. More than one project can be nominated and Shobrooke parish is included in NSC catchment area. An explanatory e-mail from Juliet Hamlyn-Payne, Planning Obligations Monitoring Officer, had been circulated. It was agreed that two projects would be notified to MDDC; the proposal for a new footpath from the new school to the Recreation Ground and the Boniface Trail. Cllr D Baker had met with Ian Sorenson, DCC to discuss the footpath and he had confirmed that a footpath could not go between the road and field due to ditches etc. so land owner permission for a path would be required.
- 9.2 To nominate a street name for the new housing development in Station Road. (Suggestions from school for name of housing development for marketing purposes circulated separately to councillors)
Kingswood Homes would be marketing the development under the name "Orchard View". Councillors chose "Kingfisher" as the name for the road. **Clerk to advise MDDC and Kingswood Homes.** This was chosen as there are kingfishers in the Brooke and the Kingfisher award scheme (a competition for local schools) is held at the Rec Ground each year.
- 9.3 Update on work to be carried out by Thorverton handyman
The Clerk advised that the handyman would start the work from next Monday. Thorverton's TAP grant application had been successful.

10/04/17 Devon County Council

- 10.1 Outstanding Highways issues
Missing bollards on the A377 – Cllr M Squires to speak to Steve Tucker, DCC
The road from the Beer Engine to Wyke Cross had been marked up, hopefully for repair
- 10.2 New issues for Cllr Southcott to take to DCC
Poorly positioned drain in Sand Down Lane which leads to flooding. **Clerk to request a site meeting with Steve Tucker, DCC**
- 10.3 To note updated Road Warden Scheme
The updated and revised scheme had been circulated and its content noted.
- 10.4 Report from Cllr M Squires – update on Smallbrook drainage work/missing markers on A377
Cllr M Squires did not give a report due to purdah rules. There was no update on when the drainage work would be carried out at Smallbrook and Cllr A Reeves agreed to e-mail Steve Densham requesting an update

11/04/17 Miscellaneous Correspondence

None

12/04/17 Minor Matters and Items for Future Agenda

Update on land for new Churchyard

- 13/04/17 Date for next meeting - Annual meeting of the Parish Council: Thursday 4 May 2017 in the Parish Hall at 7.30pm.** Clerk to provide door sign to advise meeting is in main hall and not the Club Room

End of Formal Business

Public Participation

There was none.

The meeting closed at 9.00pm